

**Alliance For Housing, Oakland County Continuum of Care  
Board of Directors' Meeting Minutes**

|              |                                       |                    |                |                   |                |                  |              |
|--------------|---------------------------------------|--------------------|----------------|-------------------|----------------|------------------|--------------|
| <b>Date:</b> | <b>December 20<sup>th</sup>, 2017</b> | <b>Start Time:</b> | <b>1:35 pm</b> | <b>Stop Time:</b> | <b>2:56 pm</b> | <b>Location:</b> | <b>OCCMH</b> |
|--------------|---------------------------------------|--------------------|----------------|-------------------|----------------|------------------|--------------|

**Members Present:** Leah McCall, Ryan Hertz, Ernestine McRae, Rick David, Kathy Williams, Rachel Densmore

**Guests Present:** Susan Anderson

**Members Absent:** Marc Craig, Sue Benson, Kirsten Elliott, Slyvia Clark, Heather Rae, Deb Brinson, Mandy Ford, Jill Anderson, Pat Wolschon, Matt Gib

|                     |                         |                |               |
|---------------------|-------------------------|----------------|---------------|
| <b>Facilitator:</b> | Ryan Hertz/ Leah Mccall | <b>Scribe:</b> | Ashley Burton |
|---------------------|-------------------------|----------------|---------------|

| <b>Item</b>                | <b>Discussion</b>                                      | <b>Outcome</b>   | <b>Action Item</b>  | <b>Responsible Person and Due Date</b> |
|----------------------------|--|--|---|--|
| 1. Public Comment          |  | No Comment   |   |  |
| 2. Agency Announcements    |  | OCHN is moving to Troy January 19th                                    |   |  |
| 3. October Meeting minutes | October Review   | Rachel motioned for approval, Ernestine supported, unanimous approval. |   |  |
| 4. Policy Updates          | No updates   |  |   |  |
| 5. Operations Committee    | Funding Retreat for Board on February 14 <sup>th</sup> | Focus on succession planning, collaboration, missions, goals, UFA.     | Look up best practices, bylaws, models for board structure. Send out Board Models, look at other CoC's structure. | Leah McCall                            |

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| <p>5. Finance and Audit Committee</p>                      | <p>Review yearend financials, budget.</p> <p>Safety net funding, effect homeless funding streams</p> <p>Idea brought up to have someone present at board retreat or community meeting</p> | <p>Ernestine motion to approve, Rick support.</p>  | <p>Leah will get together with Susan to finalize budget.</p> <p>Reach out to Deb Brinson</p> <p>Ryan reach out to Sheila</p> | <p>Leah McCall</p> <p>Leah McCall</p> <p>Ryan Hertz</p> |
| <p>6. System Coordination and Implementation Committee</p> | <p>PSH Meeting Policy Updated-sent to board via email for approval</p> <p>Area agency meeting focused on funds</p> <p>PIT-January 31st</p>  | <p>Board approved via email</p> <p>All funded agencies need to have a team</p>                                   |  |   |
| <p>7. Advocacy and Public Awareness Committee</p>          | <p>Youth Advisory</p> <p>PIT-Collaboration between HandUp, HAND &amp; Alliance</p>  | <p>Maps sent out to CG for youth in projects to help locate hotspots for PIT</p> <p>Push for more volunteers</p> | <p>Social media push, press release</p>  |   |
| <p>8. Project Monitoring and Performance Outcomes</p>      | <p>GM/ CIST Meeting January 3<sup>rd</sup></p> <p>Chose 2 out of the 3 areas that were voted</p>  |  | <p>Brainstorm solutions at GM/CIST Meeting</p>   |   |

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|                         | on within the CoC:<br>1) Increasing permanent destination exists 2) HPV case management, community wide grant. |  |   |              |
| New Business            |  |  |   |              |
| 1. Veteran Partnership  | BFZ Learning session with veteran and chronic group in November.<br><br>Applied for federal bench mark         | Streamline PSH projects paper work.<br>Work on media push to get the last few veterans housed<br><br>Waiting on feedback from USICH                          |   |              |
| 2. Board Term Review    | 3 year terms   | Specific stakeholders in the community that are interested in positions on board that would fulfill the agreement with community partners within our bylaws. | Ask if anyone is interested in positions at GM/CIST meeting                                     | Leah McCall. |
| 3. Environmental Review | Nothing to report  |  |   |              |
| 4. Member Due's         | Increase due's by \$25.00 in each category (not including program participant)                                 | Motion-Kathy Support- Ernestine Unanimous approval   |   |              |
| 5. Shelter Plus Care    |  |  | Alliance will look into taking it, and committing member agencies. See if the government agency | Leah McCall  |

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|  |  |  | that holds that grant can<br>reallocate it |  |
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Ashley Burton

12/29/2017

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**Secretary/Scribe**

**Date**

**The next meeting is the Board Retreat on Wednesday, February 14, 2018 9:00 AM-3:00 PM at 1200 N Telegraph Rd, Pontiac, MI 48341 Building #28-Please park in the back of the building**