

Alliance for Housing



Bi-monthly General Membership Meeting; Tuesday, Sept. 10, 2013

Meeting Minutes - Respectfully submitted by Daniel Kelly

Attendance: Kathy Koths (Pathways), Shaun Taft (Family Service Alliance), Jameel Williams (Legal Aid and Defender), Gloria Lutey (OCHD), Katrin Michael (Iraqi American Center), Karla Chambers (Spring Hill Housing), Patrice Martin (Alliance for Housing), Malissa Woodruff (HAVEN), Liz Lucas (OLHSA), Randee Black (JARC), Marlene Burgess (Hope Network), Kirsten Elliott (CHN), Leah Mccall (Lighthouse), Janice Skinner (MORC), Deborah Nelson (HOPE), Sharmon Davenport (Lighthouse), Ecol Barrow-Brooks (OSAS), Ronit Weinmann (JFS), Cheryl Case (JFS), Jamie Christofel (CHN), Kevin Bogg (TTI), Juanita Harper (CHN), Jessica Mumma (CHN), Dan Kelly (SOS), Chaka Mcdonald (JVS)

Introductions

Meeting was called to order at 1:35pm.

Marc asked if there were any additions to the agenda. There were no additions.

Announcements

It was announced that there is the 7th annual Recovery Month Celebration & Walk hosted by the Oakland County health Division (flyer was passed out).

Shaun Taft passed around information about Oakland Family Services.

Gloria Lutey announced that the homeless health collaboration is celebrating its one year anniversary at the Oakland County Executive Conference Center (2100 Pontiac Lake Road, Waterford, MI 48328) on Friday, 9/13/013 from 9:00am – 12:00pm.

Presenter

Dan Kelly highlighted the changes to the Oaklandhomeless.org website. He encouraged everyone to go to the website. A link will be sent to the taskforce listserv which will include a brief synopsis of the website's features.

The VCRRC (Veterans Community Resource & Referral), HPAC (Homeless Patient Aligned Care Team) division of the John Dingell Veterans Center in Detroit reported. The presenter, Karen Schwartz noted the services the HPAC provides. This includes support groups, primary care services, mental health services, substance abuse, and community outreach programs. Karen stated that the group conducts outreach in Oakland, Wayne, Macomb, and St. Clair Counties. She stated the group is available to come to service providers for outreach in Oakland County. She noted that providers should contact the HPAC team if interested via email at Christopher.flowers@va.gov or Karen.schwartz2@va.gov.

Kathy Koths noted that the Supportive Services for Veterans (SSVF) grant is another possible resource for those working with Veterans.

Committee and Workgroup Reports

Operations Committee

Kirsten Elliott reported. She highlighted the history of the Oakland County Homeless Continuum of Care (COC). Kirsten introduced Patrice Martin, the Alliance's new Coordinator. Patrice stated she is excited to work with the Alliance for Housing.

Patrice noted that there is an internal dispute policy that has been created by the Alliance for Housing Board of Directors. The dispute resolution policy was passed around. Patrice highlighted the importance of the Alliance doing well as a coalition and addressing conflicts in an open and well thought out manner. She highlighted the processes created in the internal dispute policy. Please see the internal dispute resolution policy for more information. Shaun Taft noted that the United Way is moving to a collaborative model as well in terms of their funding. She stated she believes this is good for the clients served.

The membership agreement was also passed around (see attachment). This agreement was summarized by Patrice. Patrice noted that the membership agreement is a working agreement that states expectations and collaborative norms for the members and Alliance as an organization. She stated it allows everyone to operate with the same expectations.

Kirsten Elliott noted that the current committee structure. She highlighted that the operations committee is creating an organization chart of the committee structure as well as how meeting minutes are to be distributed from sub-committees to committees and the Alliance Board. She stated this organization chart would go out to the listserv as well. Kirsten also noted that a consistent template has been created for meeting minutes. She stated this will go out to the listserv as well.

Kirsten noted that the COC did receive it's funding notification which included renewals and new grants for permanent supportive housing and COC planning.

Systems Coordination Committee

Jamie Christofel reported. She stated there will be a pull for homeless preference vouchers very soon. She stated that those pulled will have 14 days to apply. She stated that case managers can come to the preliminary meeting. She asked that agencies please check their databases when they receive an email from Jamie. She stated that if anyone would like to be added to the distribution list, please email her at jchristofel@chninc.net.

Finance and Audit

Sharman Davenport reported. She stated that as of 8/31/2013, the Alliance's balance is approximately \$35,000. She asked that everyone pays their dues.

Public Awareness and Advocacy

Dan Kelly reported. He stated the group is working on a boiler plate fact sheet for the Alliance as well as creating a formalized process for other committees to receive public relations assistance from the Public Awareness Committee.

Project Monitoring and Performance Outcomes (HMIS)

Sharman Davenport reported. She stated that audits of COC programs are in process. She stated that there has been an upgrade to service point 5.8.

Region 8 Report

No report.

HARA Single Point of Entry Report

Jamie Christofel reported. She noted that the ESG program assisted 28 households from 2012-2013. She stated that the bi-county landlord breakfast is October 18th, 2013 from 8:30am – 11:30am at 3179 Livernois Road, Troy, MI 48083. Jamie passed around registration forms for the event. The registration deadline is September 27th. Please contact Amy Coniff at 248-824-7320 for more information.

New Business

MSHDA ESG

Marc Craig reported. He stated that Leah Mccall of Lighthouse has led the process. She stated the Exhibit 1 is complete and the Exhibit 2 application was approved by the Alliance for Housing Board. The Exhibit 1 draft was passed around. Leah highlighted changes to the MSHDA ESG grant. She stated there were increases in match requirements and no grant to COC's available for planning. She stated that MSHDA had asked them questions regarding the use of funds for prevention activities as well as how the COC came about their allocations. There were no questions about the Exhibit 1 application. Marc asked for a resolution to submit the Exhibit 1 application. Motioned by Kevin Bogg and seconded by Jamie Christofel. The motion carried unanimously. All funded entities abstained from voting on the motion.

Street Count

Kirsten Elliott reported. She noted that Elizabeth Ireland of CHN is coordinating the street count this year. She stated there was already a meeting for the street count. The count will be in the last seven days of January as mandated by HUD.

Health Care Coordination Committee

Gloria Lutey reported. She stated the committee is a group that works on minimizing barriers between healthcare and homeless client's needs. She stated there is a hospital discharge taskforce. She stated the goal is for emergency shelter services to be able to better serve those who are homeless and have acute medical needs. Gloria asked that if anyone is interested in working with the committee or would

like their agency included on a brief service sheet (passed around) please email her at lutey@oakgov.com.

Eviction Diversion Program

Jamie Christofel reported. She noted that there is work to create an eviction diversion program that works to stop eviction proceedings to aid individuals in staying in their home. She stated this has been very successful in Kalamazoo County. She stated there is a meeting on Sept. 24 at 1:00pm at the Baldwin Center to discuss the diversion program. The hope is to gain partners at the meeting. She stated they are working with DHS to expedite State Emergency Relief (SER) applications as part of this program.

HUD Continuum of Care Homeless Assistance Program

Kirsten Elliott reported. She stated the COC is in the process of submitting their grant inventory worksheet to HUD as part of applying for funding through the FY 2013 grant. She stated she expects the NOFA to come out in late September or early October. Kirsten asked that those with questions, please direct them to Patrice. Patrice stated that the Alliance will be submitting renewal information to the listserv very soon.

Adding members to the Board

Marc Craig noted that Jill Anderson of Department of Human Services is interested in joining the Board of the Alliance. Marc made a motion that Jill Anderson be invited to join the Alliance Board. The motion was seconded by Karla Chambers. The motion carried unanimously.

The next meeting will be Tuesday, November 12th from 1:30 – 3:30 at a location to be determined.

Meeting adjourned at 2:55pm.