



**ALLIANCE FOR HOUSING
OAKLAND COUNTY'S CONTINUUM OF CARE**

REQUEST FOR PROPOSALS - Emergency Shelter

For an agency or shelter provider that does not currently receive funds from MSHDA ESG.

The Alliance for Housing is requesting proposals for funding under the Michigan State Housing Development Authority (MSHDA) Emergency Solutions Grant (ESG). The Alliance seeks to use its ESG funds to address the urgent needs of residents who are homeless or at imminent risk of homelessness. Regulations specify that these funds be used, in combination with other federal, state and local funds, as part of a community-wide system of homelessness services. Emergency Solutions Grant funds focus on street outreach, operations and services within emergency shelters, rapid rehousing and homelessness prevention activities.

Under the [HEARTH Act](#), ESG – funded organizations work closely with other community programs that together, provide an array of housing opportunities intended to prevent and end homelessness for each household in need. HUD, along with the Alliance for Housing and its community partners, expects that this system of service makes steady progress toward reducing homelessness, including lowering the number of people entering the system, shortening the duration of homelessness, and limiting recurrent homelessness.

This is the Fiscal Year 2022 – 2023, October 1, 2022 to September 30, 2023. The amount for this project is TBD

Subrecipient Expectations and Requirements:

- Private, non-profit, tax-exempt organizations that plan to provide Emergency Shelter services are eligible to apply.
- Demonstrate participation in an HMIS system for at least (1) full year.
- Record all client-related data and activity using the Continuum of Care (CoC) established HMIS standards
- Be an Alliance for Housing paying dues member
- Participate in CoC meetings
- Participate in the community-wide Coordinated Entry process
- Use a [Housing First](#) approach
- Comply with all requirements in their subrecipient agreements and federal requirements outlined in Section 576.407 of the [ESG Interim Rule](#), as well as all locally established written program standards.
- Ensure low entry criteria and low programmatic barriers
- Participate in Annual Point in Time Count

Eligible ESG Components

Funding under this RFP will be provided for eligible activities under the Emergency Shelter components of the ESG Program. (Section 576.102 of the [ESG Interim Rule](#)).

Funds under the Emergency Shelter component may be used to provide short-term emergency housing for the homeless in general or for specific populations of individuals and families experiencing homelessness, as defined by all categories of the [Homeless Definition Final Rule](#). The Alliance will provide funding under the Emergency Shelter component for eligible activities associated with the provision of essential services to person in emergency shelters and emergency shelter operations including staff costs related to carrying out triage, intake, assessment and referrals associated with moving participants to transitional or permanent housing in a timely manner.

Application:

1. Applicant Organization Legal Name:
2. Applicant Mailing Address:
3. SAM.gov Unique Entity Identifier:
4. Tax Identification Number:
5. Contact Person:
6. Phone Number:
7. Email:
8. Website:
9. Is your organization a faith-based entity?

Narrative:

All Components:

1. How many years has your organization been in business?
2. How long has your organization served homeless populations?
3. Please describe in detail your organization's mission, types of programs and services currently offered, and how homelessness programs fit within that mission.

4. Has your organization received ESG funding in the past two years? Include MSHDA and other ESG jurisdictions.

5. Has your organization received any HUD findings, resolved or unresolved, within the past two years? If yes, please explain.

6. Has your organization received any ESG findings, resolved or unresolved, within the past two years? If yes, please explain.

7. Has your organization had any ESG contract (County, City or State) terminated? If yes, please explain.

8. Does your organization meet the Americans with Disabilities Act (ADA) standards for accessibility by the disabled? If not currently compliant, please describe how your organization intends to meet ADA standards, including funding and timetable.

9. How will your organization comply with the HUD Equal Access Rule and federal Equal Opportunity Employment?

10. How will your organization ensure compliance with the MSHDA ESG program? This includes financial management system, participant eligibility, recordkeeping, and timely expenditure.

11. Describe how your organization incorporates Housing First when providing homeless and/or prevention services.

12. Describe in detail your organization's current usage of HMIS.

13. Describe in detail your organization's current usage of the Coordinated Entry System.

14. Does your program have the capacity to begin immediately? Please explain.

Emergency Shelter:

1. Describe in detail the specific services to be provided. i.e., essential services or shelter operations. (Please refer to [24 CFR, 576.102](#)).

2. List objectives, outcomes, and performance indicators (if applicable).

3. Explain any experience the organization has in providing emergency shelter services.

4. How does your program coordinate with other community service providers?

5. How does your program determine and document eligibility for services?

6. List program limitations and special programmatic requirements for a person to receive assistance. i.e., residency requirement, single gender shelter, does not serve families.

7. For organizations providing essential services, describe your case management program in detail.

8. Please provide a copy of your shelter rules. As a reminder, this document should reflect the ability to meet the [Minimum Standards for Emergency Shelter](#).

9. Please provide a copy of your shelter intake packet. As a reminder, this document should reflect the ability to meet the [Minimum Standards for Emergency Shelter](#).

10. How will your organization comply with the [Prohibition Against Involuntary Separation](#)?

11. Has your organization received any ESP (Emergency Shelter Program) findings, resolved or unresolved, within the past two years? If yes, please explain.

12. Has your organization had any ESP contract terminated? If yes, please explain.

13. How many unduplicated clients did your shelter serve in 2021?

Due: Friday, July 15th 2022 by 5PM

Concept papers can be submitted to Ashley Burton via email aburton-alliance@oaklandhomeless.org

The Alliance Prioritization Committee will review concept papers and those meeting and exceeding the needed requirements and standards will be recommended for funding.

For additional information please contact Leah McCall at lmccall-alliance@oaklandhomeless.org

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