

**Alliance For Housing, Oakland County Continuum of Care  
Board of Directors' Meeting Minutes**

<b>Date:</b>	<b>August 16, 2017</b>	<b>Start Time:</b>	<b>1:30 pm</b>	<b>Stop Time:</b>	<b>3:37 pm</b>	<b>Location:</b>	<b>OCCMH</b>
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**Members Present:** Marc Craig, Leah McCall, Ashley Burton, Sue Benson, Ryan Hertz, Kristen Elliott, Sylvia Clark, Ernestine McRae, Heather Rae, Rick David, Kathy Williams, Pat Wolschon

**Guests Present:**

**Members Absent:** Kristen Elliot, Deb Brinson, Lisa Fakir, Mandy Andrews, Jill Anderson, Rachel Densmore, Matt Gibb

<b>Facilitator:</b>	Ryan Hertz	<b>Scribe:</b>	Ashley Burton
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<b>Item</b>	<b>Discussion</b>	<b>Outcome</b>	<b>Action Item</b>	<b>Responsible Person and Due Date</b>
1. Public Comment		No Comment		
2. Agency Announcements		No Comment		
3. June Meeting minutes	June Review	Pat motioned for approval, Marc supported, unanimous approval.		
4. Operations Committee	1. UFA setting goals-get committee together	1. PHA's on board to create committee- 'Alliance Strategic Planning Task Force'	1. Set date to move forward-create doodle poll for all officers and operations	Leah McCall

<p>5. Finance and Audit Committee</p>	<p>1. OLHSA Budget 2. User Budget 3. Statement of Financial Position-Net income question</p>	<p>1. Marc motioned to approve the July 2017 financials, Kathy supported with approval with questions pertaining to net revenue and OLSHA</p>		
<p>6. System Coordination and Implementation Committee</p>	<p>1. Hev vouchers have been put into the community, waiting on response. 2. Agent/MSHDA/OC discussion 3. 20 a month dropping off.</p>	<p>1. More advocacy from caseworkers, on-going case management. 2. Supported employment</p>		
<p>7. Advocacy and Public Awareness Committee</p>	<p>1. Ryan working to connect with Deb. 2. West Manor- budgeting for over 40 homeless re-housing. 3. Press release to raise awareness.</p>	<p>1. Collective response for Alliance to do press release; number housed and searching for affordable housing</p>	<p>1. Rick will add to what Leah already sent him. Then yes Leah to send to board. 2. Send to board press release/ fact sheet</p>	<p>1. Rick David/Leah McCall 2. Leah McCall</p>
<p>8. Project Monitoring and Performance Outcomes</p>	<p>1. Marc learning process and what this committee is.</p>	<p>1. Understand the data in order to make change.</p>		

	<ul style="list-style-type: none"> <li>2. Tons of data required by HUD community interest.</li> <li>3. Taking it to the next level-how do we choose key indications of what is working/not working.</li> <li>4. Community Planning</li> </ul>			
New Business				
9. OC HMIS- match and budget	<ul style="list-style-type: none"> <li>1. Alliance monitory HMIS</li> <li>2. HMIS- clarity of community resource</li> <li>3. Agency burden-every agency has cost.</li> <li>4. Move CHN internal functions 100% segregated financially and person</li> <li>5. 1.5 Community HMIS</li> <li>6. 25% of each staff other than CHN Agency HMIS</li> <li>7. How to make HMIS work for these agencies.</li> <li>8. Need cost community outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>1. MSW supervisors interns</li> <li>2. Possible configurations for HMIS: 1 full time, <math>\frac{3}{4}</math> time, <math>\frac{1}{2}</math> time.</li> <li>3. Reporting requirements for HMIS.</li> <li>4. Market to the agencies that HMIS is there for support.</li> <li>5. Make sure that limited resources are being completely maximized.</li> </ul>	<ul style="list-style-type: none"> <li>1. Go to Sarah for how to budget to license for agency costs.</li> <li>2. PT contract person</li> <li>3. Interested board members meet with Sarah.</li> </ul>	Ernestine and Leah

10. FY2017 HUD	1. Prioritization Committee met 2. Tiering and ranking done 3. Application started			
11. MSHDA/ESG application	1. Application on track			

Ashley Burton

8/21/2017

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**Secretary/Scribe**

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**Date**

**The next Board Meeting will be held on October 18, 2017 from 1:30-3:30pm  
 Location: OC Community Health Network  
 2011 Executive Hills Blvd.  
 Auburn Hills, MI 48326**