



Office of Homeless Solutions

ESG FY2026-2027 Exhibit 1

October 1, 2026, to September 30, 2027

Due: Friday, June 5, 2026

Emergency Solutions Grant (ESG)

735 E Michigan Ave
P.O. Box 30044
Lansing, MI 48909



Purpose and General Instructions

Purpose

Per federal HUD (Housing and Urban Development) [regulations](#), ESG (Emergency Solutions Grant) funding must be considered in coordination with HUD CoC (Continuum of Care) Program funding and all other sources of funding which provide for similar component services. This Exhibit 1 ensures that MSHDA ESG funding supports this requirement for each CoC and enhances the strategic use of funding for identified needs and priorities. Each CoC will detail its approach to service and funding coordination, partner collaboration, and effective referral processes as a strategic response to identified needs within each homeless crisis response system.

Instructions

Each CoC must work collaboratively to complete this document in its entirety. Please submit the document and the required attachments via MSHDA's Homeless Solutions SharePoint site by completing the [Exhibit One Submission Form](#). The Homeless Assistance Specialist will provide email confirmation of receipt following the stated deadline. Email confirmation only confirms receipt of the uploaded documents; it does not indicate that a thorough review has been completed. Following review of the submitted Exhibit 1, Homeless Assistance Specialists will provide individualized feedback and/or technical assistance as needed.

Due Date

Exhibit 1 and all required attachments are due to MSHDA by 5:00 PM Eastern Time (ET) on Friday, June 5, 2026.

For Further Information

Please direct any questions to the CoC's assigned Homeless Assistance Specialist, as indicated below:

Jen Leaf – leafj@michigan.gov – 517-241-0099 – Regions 1, 2, and 3

Zienab Fahs – fahsz@michigan.gov – 517-335-0605 – Regions 4 and 9

Morgan Quinney-Naval – quinneynavalm1@michigan.gov – 517-335-1041 – Regions 5, 7, and 8

Francesca Vitale – vitalef1@michigan.gov – 313-456-0336 – Regions 6 and 10

Questions received after 5:00 PM ET on Friday, May 29, 2026, are not guaranteed a response.

Exhibit 1 Attachment Checklist

Required

- Additional CoC Members Roster (See question 1)
- CoC Coordinated Entry Policy and Procedures
- CoC Written Service Standards:
 - o Street Outreach
 - o Emergency Shelter
 - o Homeless Prevention
 - o Rapid Re-Housing
- Racial Demographics Report (See question 12)
- System Performance Measures (See question 12)
- CoC Grievance Policy

Conditionally Required

(Required if updated or changed from the previous year's submission)

- | | |
|--|--------------------|
| <input type="checkbox"/> CoC Anti-Discrimination Policy | CoC Approval Date: |
| <input type="checkbox"/> CoC Fair Housing Policy | CoC Approval Date: |
| <input type="checkbox"/> CoC By-Laws or Operating Principles | CoC Approval Date: |
| <input type="checkbox"/> VAWA Emergency Transfer Plan | CoC Approval Date: |

CoC Operational Details, Strategic Initiatives, and Governance

1. CoC Leadership and Contact Information

CoC Information

Name of CoC: Alliance for Housing
Counties Served: Oakland
CoC Website: www.oaklandhomeless.org
Social Media URLs: http://www.facebook.com/alliance4housing/

CoC Leadership Contacts

CoC Chair

CoC Chair Name: Jenny Poma
CoC Chair Agency/Organization: Lighthouse
CoC Chair Phone: [REDACTED]
CoC Chair Email: [REDACTED]

CoC Co-Chair

CoC Co-Chair Name: Kirsten Elliott
CoC Co-Chair Agency/Organization: Community Housing Network, Inc.
CoC Co-Chair Phone: [REDACTED]
CoC Co-Chair Email: [REDACTED]

CoC Coordinator

CoC Coordinator Name: Leah McCall
CoC Coordinator Agency/Organization: Alliance for Housing
CoC Coordinator Phone: [REDACTED]
CoC Coordinator Email: [REDACTED]

Note: The Balance of State CoC must provide a table of representatives participating within each Local Planning Body, attaching additional pages as needed.

Additional CoC Members

Please attach a roster or participant listing for additional members involved with the CoC. This attachment must include each representative's details as follows:

- **Representative Name:** Full name of the individual.
- **Agency/Organization:** The agency or organization the individual is associated with.
- **Geographic Area Represented:** The area or community the representative serves.
- **Subpopulations Served:** Any specific subgroups the representative focuses on.
- **Contact Information:** Direct phone numbers and email addresses.
- **Stakeholder Group:** The stakeholder group to which the representative belongs, such as Local Government, Public Housing Authorities (PHA), McKinney-Vento School Liaisons, Nonprofit & Faith-Based Organizations, Business/Business Associations, or People with Lived Experience and Expertise.

Note: The Balance of State CoC must provide a table of representatives participating within each Local Planning Body, attaching additional pages as needed.

Engaging People with Lived Experience and Expertise

Understanding and integrating the perspectives of those with lived experience of homelessness is crucial for the CoC's strategies and operations. This section outlines their roles, the compensation framework, and the process for establishing it.

- **Role and Involvement:** Describe roles, responsibilities, and types of involvement for persons with lived experiences within CoC activities (e.g., meetings, subcommittees).
- **Compensation Details:**
 - **Rate of Compensation:** Specify the rate of pay, hourly rate, or stipend amount for their engagement.
 - **Source of Compensation:** Identify the funding source for these payments (e.g., CoC planning dollars, philanthropic contributions, other grants).

The CoC intentionally engages individuals with lived experience of homelessness in a variety of meaningful and impactful ways. For example, feedback from individuals currently staying in shelter programs has directly informed the development of a web-based shelter navigation application. Their lived expertise has been critical in shaping the design and functionality of the tool to ensure it is accessible, practical, and responsive to the needs of people seeking services.

The CoC has established a formal policy outlining participant compensation, including eligibility, qualifying activities, and the process for administering payments. Incorporating the perspectives of people with lived experience is central to the CoC's approach and helps ensure that planning, policies, and system improvements remain grounded in real community needs.

Opportunities for participation within the CoC include providing feedback on policies, strategies, and programs; contributing to policy and procedure development; serving on committees and workgroups; participating in Point-in-Time Count efforts; and offering insight into barriers, gaps, and successful supports within the homeless response system. While individuals are never required to share personal experiences, the CoC encourages participation in a safe, respectful, and trauma-informed environment.

The CoC also established the role of Consumer Advocate (CA). Individuals may self-nominate or be referred by agency staff through a nomination process that includes information about housing program experience, youth status, and interest in the role. Consumer Advocates provide valuable input on program design, policies, strategies, and system improvement efforts based on their firsthand experience navigating homelessness and housing services.

Consumer Advocates are compensated at a rate of \$50 per hour for their participation and contributions. Compensation is provided through VISA gift cards, either mailed following virtual participation or distributed on-site during in-person meetings. Funding for these stipends comes from the CoC's general operating account, supported through philanthropic donations, Alliance event proceeds, and membership dues.

In addition, the CoC regularly hosts community meetings to share updates, gather feedback, and strengthen collaboration across the homeless response system. These meetings provide important opportunities for organizations employing individuals with lived experience, as well as people directly impacted by homelessness, to help inform CoC planning, priorities, and decision-making.

Agencies across the CoC are intentionally integrating people with lived experience of homelessness into both service delivery and organizational leadership. Individuals with lived experience are engaged in a variety of roles including peer support workers, housing navigators, outreach staff, systems navigators, advisory board members, board directors, youth advocates, and program staff. Many agencies also involve participants in subcommittees, feedback groups, advisory councils, and program design efforts to ensure services remain person-centered, trauma-informed, and responsive to community needs. Several organizations highlighted efforts to recruit and hire individuals with lived experience into permanent staff and leadership positions, while others emphasized volunteer and peer engagement opportunities that foster dignity, empowerment, and community connection. Compensation structures vary by organization and level of involvement. Paid positions for individuals with lived experience include full-time and part-time employment roles such as Housing Stability Coordinators, Navigators, Outreach Staff, Service Coordinators, and Youth Advocates, with compensation ranging from approximately \$39,000–\$44,000 annually or \$20/hour for part-time youth advocate positions. Advisory and board participation stipends range from \$50–\$75 per meeting. Some organizations currently utilize volunteer-based engagement models with non-monetary incentives. Funding sources for compensation include CoC and ESG funding, Emergency Solutions Program (ESP) funds, HUD YHSI grants, federal and state grants, philanthropic and Community Foundation funding, general operating funds, fundraising efforts, private grants, and local community mental health partnerships.

2. CoC Meeting Schedule

Full CoC Member Meetings

Complete the chart below for any planned meetings for the full CoC membership body for the FY2026-2027 (10/1/2026-9/30/2027) MSHDA ESG funding period.

Each CoC (and Local Planning Body within the Balance of State CoC) must provide meeting agendas, minutes, and other pertinent events and information to the assigned MSHDA Homeless Assistance Specialist.

Meeting Date	Time	Location & Address	Remote Option
11.4.26	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1.6.27	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3.3.27	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5.5.27	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7.7.27	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
9.1.27	1:30-3:00	Oakland County Executive Building, 41 West 2100 Pontiac Lake Rd, Waterford Twp, MI 48328	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

CoC Executive Leadership Meetings

Complete the chart below for any planned meetings for the CoC executive leadership or steering body for the FY2026-2027 (10/1/2026-9/30/2027) MSHDA ESG funding period.

The Balance of State CoC must provide a table of meeting dates for each Local Planning Body, attaching additional pages as needed.

Meeting Date	Time	Location & Address	Remote Option
10.21.26	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12.16.26	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.17.27	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.21.27	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.16.27	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.18.27	1:00-3:30	Virtual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
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			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

MSHDA ESG Exhibit 1 Review Meetings

Specify the meeting(s) at which the FY2026-2027 MSHDA ESG Exhibit 1 was reviewed.

Meeting Date	Time	Location & Address	Remote Option
5.28.26		Email	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

3. Actionable CoC Priorities

CoCs are responsible for identifying and implementing actionable priorities that align with the [State Strategic Plan](#) to end homelessness.

- a. Which actionable priorities from the [State Action Plan](#) has the CoC targeted during FY2025-2026 (10/1/2025-9/30/2026)? Please detail at least one accomplishment during this time-period.

During the 10.1.25–9.30.26 period, the Alliance and CoC agencies worked on several priorities outlined in the State Action Plan, specifically around homelessness prevention, affordable housing, systems collaboration, and equity.

Across the CoC, agencies continued focusing on increasing access to safe and affordable housing throughout the community. This included new affordable housing developments, redevelopment projects, and partnerships that will add hundreds of housing units for households experiencing homelessness and housing instability across Southeast Michigan.

Prevention and diversion efforts were also a major focus this year, specifically through implementation of the Steps 2 Stability program. The Alliance serves as the fiduciary for these funds, and agencies have utilized eviction diversion strategies, flexible financial assistance, housing navigation, and stabilization supports to help households remain housed whenever possible. Many households were also connected to financial education, housing counseling, and other supportive services to help create longer-term housing stability beyond the immediate crisis.

The CoC and partner agencies also remained deeply involved in community collaboration and advocacy efforts. For example, the CoC Executive Director serves as co-chair of the Oakland County Blueprint to End Homelessness. This initiative works in tandem with the Oakland County Neighborhood & Housing Development Division to bring together county, state, and federal resources to address housing insecurity throughout the community. The Blueprint is a countywide collaborative initiative focused on responding to the root causes of homelessness and housing instability by shifting the system from crisis response to long-term stability. This includes expanding affordable housing, increasing wraparound support services, and strengthening prevention and diversion models.

Through these collaborative efforts, the community expanded winter shelter capacity and launched education and awareness campaigns to increase understanding of homelessness among community members and policymakers. The Blueprint is also working closely with the MSHDA Regional Housing Partnership, which recently completed a Zoning Atlas for Oakland County. This tool is intended to help identify and demystify hidden development barriers by allowing policymakers, housing advocates, developers, and residents to better understand what can and cannot be built within local communities.

Another important priority this year was continuing to elevate and include people with lived experience throughout the work being done. Several agencies prioritize hiring staff with lived experience and creating opportunities for individuals to share their stories, advocate for change, and help shape system improvements. The CoC also continues participating in the Youth Homelessness Systems Improvement (YHSI) initiative to strengthen youth-focused system planning and coordination.

- b. Which actionable priorities from the [State Action Plan](#) will the CoC target during FY2026-2027 (10/1/2026-9/30/2027)? Why are these priorities important to the CoC, and how will success be measured?

For the 10.1.26 - 9.30.27 period, the CoC plans to continue building upon the work that is already underway. There will be a continued focus on homelessness prevention, housing access, system collaboration and long-term housing stability in alignment with State Action Plan's goals.

The CoC will continue pursuing foundation funding opportunities to sustain the use of Padmission as part of the community's landlord engagement and housing navigation strategy. This work helps increase access to affordable housing opportunities for households experiencing homelessness but strengthening relationships with landlords, streamlining housing identification efforts, and improvement coordination across agencies. Success will be measured through increased landlord participation, expanded housing inventory available to CoC agencies, reduced time to housing placement and the number of households successfully connected to permanent housing.

The CoC has also applied for funding to support a new Resource Coordinator position focused on strengthening partnerships with the faith-based community. This role is intended to increase a more holistic and collaborative approach to serving individuals and families in need by improving coordination between faith-based organization, housing providers, nonprofits and other community partners the goal is to better connect people to resources, housing opportunities, and supportive services through a more unified community response. Success will be measured through the number of faith-based partnerships established, increased referral pathways between organizations, and more participation in coordinated community efforts.

Additionally, the CoC plans to continue pursuing additional prevention funding opportunities through foundation funds to strengthen prevention and diversion efforts. These resources would support flexible financial assistance, housing stabilization services, and early intervention strategies aimed at helping households remain safely housed before entering the homeless response system. Success will be measured by the number of households diverted from homelessness, reductions in shelter entries where possible, and the percentage of households maintaining housing stability after receiving assistance.

The CoC will also continue to work as part of the Oakland County Blueprint to End Homelessness and the MSHDA Regional Housing Partnership as a tri-lead collaborative. Through these partnerships the CoC will continue supporting long-term systems planning, housing development strategies, and regional collaboration efforts that are designed to address the root causes of housing instability and homelessness. A major focus for the upcoming year will include community education and engagement surrounding the newly completed Oakland County Zoning Atlas. The CoC and its partners are planning a community event to publicly launch and discuss the Zoning Atlas, with the goal of increasing awareness around zoning barriers, housing development challenges, and opportunities to expand affordable housing throughout Oakland County. Success in these collaborative efforts will be measured through increased stakeholder engagement, participation from local municipalities, community partners, community attendance at engagement events and continued progress towards policy and systems-level conversations around affordable housing development and equitable housing access .

4. Coordination of Available Funds

CoCs are responsible for ensuring the coordination and strategic implementation of all relevant funding sources to support homeless and housing activities. MSHDA ESG is just one critical resource in this process, and these funds cannot supplant existing resources.

- a. Using the tables below, list available funding sources by component (e.g., HUD CoC programs, other state sources, local sources, philanthropic), attaching additional pages as needed.

Street Outreach

Funding Source	Agency/Organization	Total Award
PATH	Community Housing Network	\$284,805

Emergency Shelter

Funding Source	Agency/Organization	Total Award
MDHHS - Salvation Army	Lighthouse	\$495,332
OC ESG	Lighthosue - Family Shelter, RHY	\$40,575
OC ESG	Lighthouse - TH	\$40,000
FEMA	Lighthouse	\$10,617
Federal DHHS - BCP	Lighthouse - RHY	\$198,875
Federal DHHS - TLP	Lighthouse - RHY	\$250,000
MDHHS - BCP and TLP	Lighthouse - RHY	\$898,356

Homeless Prevention

Funding Source	Agency/Organization	Total Award
OC EG	Lighthouse	\$50,132
MSHDA CDBG CV	Lighthouse	\$142,320
Farmington CDBG	Lighthouse	\$7,500

Rapid Re-Housing

Funding Source	Agency/Organization	Total Award
HUD CoC ORRH	Community Housing Network	\$113,204
HUD CoC ORRH2	Community Housing Network	\$690,818
OC EG	Lighthouse	\$50,132
HUD	Lighthouse	\$191,868
HUD DV RRH	Lighthouse	\$396,074

Other Components:

Component	Funding Source	Agency/Organization	Total Award
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- a. Using the tables below, list available funding sources by component (e.g., HUD CoC programs, other state sources, local sources, philanthropic), attaching additional pages as needed.

Street Outreach

Funding Source	Agency/Organization	Total Award

Emergency Shelter

Funding Source	Agency/Organization	Total Award
MDHHS ESP	HOPE Shelters	\$463431
Oakland ESG	HOPE Shelters	\$43202
MSHDA ESG	HOPE Shelters	\$52713
S2S	HOPE Shelters	\$72000
Various Foundation Grants	HOPE Shelters	\$250,000
Hospitals	HOPE Shelters	\$150,000
Winter Overflow	HOPE Shelters	\$44592

Homeless Prevention

Funding Source	Agency/Organization	Total Award

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- a. Using the tables below, list available funding sources by component (e.g., HUD CoC programs, other state sources, local sources, philanthropic), attaching additional pages as needed.

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MDHHS ESP	HOPE Shelters	\$463431
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S2S	HOPE Shelters	\$72000
Various Foundation Grants	HOPE Shelters	\$250,000
Hospitals	HOPE Shelters	\$150,000
Winter Overflow	HOPE Shelters	\$44592

Homeless Prevention

Funding Source	Agency/Organization	Total Award

- b. For any agency or project that is not currently participating in HMIS and is not a victim service provider, explain why and the steps the CoC plans to take to encourage and educate agencies on the importance of HMIS data entry.

N/A

- c. What is the CoC's overall strategy for maintaining services when financial assistance is no longer available for a given component (e.g., Homeless Prevention or Rapid Re-Housing)?

The CoC's overall strategy for maintaining services when financial assistance is no longer available is centered around diversifying funding sources, strengthening community partnerships, and creating sustainable systems that can continue supporting households experiencing homelessness and housing instability. The CoC is actively seeking new foundation funding opportunities to help sustain critical programs and services.

The CoC also prioritizes collaboration across agencies and systems to maximize existing community resources and reduce duplication of services. Through partnerships with local nonprofits, Oakland County, healthcare partners, faith-based organizations, and philanthropic entities, the CoC continuously works to build a more coordinated network of support that is less reliant on a single funding source.

Additionally, the CoC continues strengthening landlord engagement efforts, prevention strategies, and coordinated resource navigation to help households stabilize as early as possible and reduce the need for more intensive and costly interventions later.

Long-term sustainability planning is integrated into many of the CoC's collaborative initiatives, including the Oakland County Blueprint to End Homelessness and the MSHDA Regional Housing Partnership.

These efforts focus on creating systems-level solutions, expanding affordable housing opportunities, strengthening cross-sector partnerships, and improving community capacity to respond to housing instability even during periods of funding uncertainty.

5. Tracking CoC Expenditure Performance

- a. Explain how the CoC tracks expenditure rates of MSHDA ESG and HUD CoC Program funding:

For the MSHDA ESG program, the CoC executes grant agreements with each subgrantee agency. These agreements outline invoicing requirements, reporting expectations, and agency-specific funding allocations. All subgrantees follow a standardized reporting process and are required to submit completed and signed Financial Status Reports (FSRs) on a quarterly basis. Supporting documentation must also be included, such as staff timesheets, general ledgers, invoices, and receipts, when applicable. FSRs are due to the CoC five days prior to the submission deadline to MSHDA to allow adequate time for review and follow-up.

The CoC's Grants and Community Manager conducts the initial review of all submitted FSRs. Any missing documentation, corrections, or compliance concerns are communicated directly to the agency. Once all issues are resolved, the Executive Director completes a final review and submits the reports to MSHDA. This process allows the CoC to closely monitor subgrantee expenditure rates, maintain compliance with grant requirements, and ensure sound fiscal oversight.

In addition, the CoC maintains Financial Policies and Procedures that outline internal controls and fiscal standards consistent with accepted accounting practices. These policies include procedures related to purchases, reimbursements, travel, grant management, and overall fiscal accountability. Subgrantee agencies are also required to maintain their own internal financial controls and compliance procedures.

Agencies implement several fiscal oversight practices to ensure compliance with federal and state funding requirements. These practices include staff training on allowable costs and grant requirements, internal expense tracking, pre-payment cost reviews, segregation of duties, and reconciliation of program expenses within financial reporting systems. Agencies also maintain separate accounting structures or cost centers for restricted funding sources to ensure accurate tracking of grant-related expenditures and revenue. Program and finance staff work collaboratively to review reports for accuracy prior to submission. Agencies also maintain supporting documentation within case files and HMIS, as required.

Beyond ESG oversight, the CoC also monitors HUD CoC Program funding through quarterly spend-down reports provided by HUD. These reports are reviewed by the Executive Director and Grants and Community Manager. If underspending or other concerns are identified, follow-up occurs directly with the agency. As part of the annual renewal and prioritization process, expenditure rates are reviewed to ensure grant funds are being utilized effectively and in alignment with program goals. Agencies experiencing underspending may also be asked to provide additional information regarding barriers or corrective action plans.

Additionally, CoC leadership, HMIS staff, and fiscal partners collaborate regularly on budgeting and grant management activities related to the HUD CoC Program Planning Grant and HMIS funding. This helps ensure alignment with grant expectations, ongoing compliance, and effective stewardship of public funds.

- b. In the last completed federal fiscal year, what was the CoC's total federal award (i.e., Annual Renewal Demand), and how much was expended?

Total Federal Award	Total Expended	Balance
\$7,860,806	\$7,810,898	\$49,908

6. Fairness of Funding

- a. *Marketing strategy:* Where did the CoC post the application for local organizations to be considered for ESG funding (CoC website, social media, meeting minutes, etc.)?

The CoC will release a Request for Proposals (RFP) through the Alliance's listserv and website to notify local organizations of the opportunity to apply for ESG funding. The RFP includes targeted questions designed to assess an organization's capacity to operate an emergency shelter within Oakland County while remaining compliant with MSHDA ESG requirements and the local coordinated entry system.

Once applications are submitted, responses are reviewed by the CoC's Prioritization Committee. This committee is composed exclusively of non-funded Board members to ensure fairness, transparency, and impartiality throughout the evaluation process.

The CoC also gathers community feedback by publicly sharing application materials and opportunities for input through the CoC listserv and website. The final ESG application will be publicly posted on the CoC's website and distributed through the listserv. It will also be shared with the CoC Board for review and feedback to support transparency and collective oversight throughout the application process.

- b. *Criteria used to determine funded organizations:* How many agencies did your CoC fund last year, and how many applied for funding? Aside from what the NOFA outlines, are there additional parameters the CoC applies when choosing which and how agencies get funded?

The CoC funded 5 agencies including the CoC's HMIS/ administrative entity. A total of 5 applied for funding.

The CoC will issue a Request for Proposals (RFP) to identify a qualified nonprofit organization to provide emergency shelter services through funding made available by the MSHDA Emergency Solutions Grant. This opportunity is intended for agencies that are not currently receiving MSHDA ESG funding, with the goal of expanding and strengthening the network of providers serving individuals and families experiencing homelessness across Oakland County. The selected agency will be expected to demonstrate a client-centered, low-barrier approach to service delivery and maintain active participation within the community's Coordinated Entry System.

All selected subrecipients will be required to comply with applicable federal ESG regulations, participate in the Homeless Management Information System (HMIS), and collaborate closely with CoC partners to support a coordinated, data-informed response to homelessness in Oakland County.

In addition, the CoC utilizes a strategic funding process that balances project performance with identified community needs. CoC-funded programs are evaluated and scored based on alignment with HUD-established performance outcomes. For other funding streams, including MSHDA ESG, the CoC incorporates multiple allocation methods, including formula-based distributions as well as performance- and need-based considerations. Due to the ongoing high demand for emergency shelter services within the community, the CoC has prioritized shelter operations by allocating the maximum allowable percentage of MSHDA ESG funding to emergency shelter activities.

To further inform funding decisions, the CoC distributes targeted questionnaires to shelter providers to better understand operational and programmatic needs. These assessments gather information related to staffing costs, fixed operating expenses, total bed nights, and overall program capacity, allowing the CoC to make informed funding decisions that support effective and sustainable shelter operations throughout the county.

- c. How does the application and selection process ensure fairness of funding and avoidance of conflicts of interest?

The CoC is committed to maintaining a transparent and objective funding process by clearly communicating funding criteria to all stakeholders involved in decision-making. The CoC follows established procedures to ensure funding decisions are consistent, equitable, and grounded in community need, program performance, and system priorities.

The CoC also maintains a robust Conflict of Interest policy that defines potential conflicts, outlines required disclosure procedures, and provides a clear process for addressing and resolving any identified concerns. This policy helps ensure that all funding decisions are made fairly and without undue influence.

In addition, the CoC ensures full compliance with MSHDA funding requirements by adhering to all guidelines and expectations outlined in the state-issued NOFA. This includes maintaining accountability, transparency, and alignment with state and federal funding standards throughout the allocation process.

7. Coordination of Emergency Service Access

- a. Emergencies often arise outside business hours. What is the CoC's plan for responding to after-hours requests for assistance? Which partners play a significant role in addressing these needs, and how are referrals supported for continued assistance when business hours resume?

The CoC offers a range of 24/7 emergency shelter and housing crisis response services through its network of providers.

Lighthouse, a key CoC shelter partner, operates around the clock and can respond to families and youth in need of emergency shelter. Services include shelter diversion assessments to determine whether a household has a safe temporary option while a full intake can be completed. Case managers and supervisors are also available after hours to complete emergency intakes when shelter capacity allows.

HOPE Shelters accepts shelter requests in person and by phone 24 hours a day. Individuals brought in by law enforcement after hours are always admitted. Referrals from hospitals and other community partners outside of business hours are prioritized for temporary shelter placement, with formal intake completed the next business day when needed.

Community Housing Network (CHN), which serves as the CoC's Housing Assessment and Resource Agency, provides recorded after-hours emergency contact information. CHN is also working to expand the operating hours of its Housing Resource Center. Outside of business hours, CHN refers individuals in crisis to 24/7 partners, including Lighthouse, HAVEN, HOPE, and United Way. CHN has also implemented the iCarol platform, which allows individuals to complete an intake online or by text at any time. This improves access and allows staff to focus on resolving housing crises during business hours. Walk-in and phone-based assistance remain available during regular hours.

SOCH's Welcome Inn shelter operates under an established after-hours emergency protocol in coordination with local law enforcement in the communities where its host sites are located.

The CoC has also developed and distributed a community emergency resource card, which is available on the CoC website. This card provides key contact information and services for individuals experiencing housing instability.

In addition, the CoC is partnering with Reciprocity to develop a web-based application that provides real-time shelter bed availability across the county. This tool will improve access, strengthen coordination among providers, and support faster placement into shelter.

- b. Encampments: What is the CoC's plan to respond to encampments at the local level? Please explain the partners involved and specific processes that take place to ensure connections to resources and referrals are made to individuals and families residing in encampments in your community.

Community Housing Network's (CHN) outreach team works with community stakeholders such as local law enforcement, local officials, community mental health staff, and medical street outreach teams to safely and successfully address any encampments that are encountered. CHN maintains a monthly outreach calendar that is provided to the CoC that is posted on the CoC website. It is also shown at all General membership meetings which is open to all organizations.

Staff maintain regular ongoing contacts to engage with individuals that may be experiencing homelessness. These contacts include interfacing at partner agencies, churches, shelters, transit centers, law enforcement, and known street/park locations.

Almost all encampments encountered in Oakland County are individuals. CHN street outreach staff encounter encampments as they first occur, allowing for the timely movement of individuals from an encampment into shelter or housing. This occurs through their regularly scheduled outreach efforts which cover the entire county as well as through information provided by local partners alerting the street outreach team to an individual living on the street. The CHN street outreach team's goal is to move people from on the street homelessness to shelter as quickly as possible in a safe and dignified manner. CHN relies on emergency shelter and housing providers to move people into housing as quickly as possible.

CHN's street outreach team is primarily funded through the Projects for Assistance in Transition from Homelessness (PATH) program. Street outreach staff meet with individuals living in an encampment and gather preliminary information and work to determine eligibility for PATH programs and services through assessment and intake as appropriate. If an individual is not eligible for PATH, they receive initial basic services and then street outreach staff coordinate with other CHN programs to provide additional support based on the participant's unique situation.

CHN street outreach staff work with local law enforcement officials to ensure safe yet dignified interactions with people living in encampments if they are experiencing a crisis. CHN and local and county law enforcement officials have trained together through Crisis Intervention Training to help respond to people living on the street experiencing mental health or other crisis's.

Street outreach staff connect people in need of mental health services with the appropriate access points to the following agencies:

- o Easterseals MORC -Oakland County
- o Training and Treatment Innovations (TTI)- Oakland County
- o Community Network Service (CNS)- Oakland County

Easterseals MORC provides a dedicated team member who accompanies CHN's PATH outreach team to conduct on-the-spot mental health assessments and, with the individual's consent, enrolls eligible participants into services immediately.

CHN street outreach program staff connect health care services and will refer participants in need of health care to the following providers in Oakland County:

- o Honor Health, Pontiac (FQHC)
- o Oakland Primary Health Services, Pontiac (sliding fee scale)
- o Covenant Community Health Center, Royal Oak (FQHC)
- o Oak Street Health Center, Hazel Park
- o Oakland County Public Nurses, Pontiac
- o Street Medicine, Pontiac (Oakland University)
- o Covenant Care (FQHC)
- o Community First Health Mobile Macomb County

Oak Street Health participates in street outreach efforts with the CHN team, helping connect anyone found living in an encampment with medical services. CHN staff members partner with the Oakland County Health Department nurses who provide basic medical services to individuals experiencing homelessness on the street. These nurses accompany the street outreach team to provide onsite medical consultation for outreach at certain high traffic locations and are available to help at other locations as needed.

CHN continues to implement a collaborative outreach schedule with Honor Health staff to ensure better access and warm transfers for potential program participants that need linkage to medical services. The street outreach staff work collaboratively with the local warming center, local hospitals and

FQHCs, and the Gary Burnstein Clinic to make sure that anyone found living in an encampment receives needed medical care.

CHN has been assisting with transportation for participants, utilizing both SMART bus service and establishing a LYFT account to transport people if they are experiencing a crisis or unable to access other means of transport.

CHN street outreach staff conduct intake for anyone found living in an encampment to connect them to housing as quickly as possible. People living in an encampment are assessed for housing needs and linked to the CoCs coordinated entry system, where they will be assessed and prioritized for housing using the CoC's prioritization tool. If permanent housing is not immediately available through coordinated entry, staff link those living on the street to safe, emergency lodging through local emergency shelters or through emergency motel funding.

- c. What is the CoC's plan for responding to requests for assistance during business hours if the agency must close due to an emergency such as inclement weather, illness, etc.? Which partners play a significant role in addressing these needs, and how are referrals for continued assistance supported?

The CoC ensures continuity of services during emergencies, including inclement weather and staff illness, through coordinated planning, flexible staffing models, and strong provider capacity across the system

Community Housing Network (CHN) has the ability for staff to work remotely during illness or inclement weather. CHN continues to provide information, referrals, and intake services through phone-based and online tools, which helps ensure minimal disruption to services. CHN also maintains a large and cross-trained staff, allowing coverage across functions when individual staff are unavailable. This helps maintain consistent service delivery even during absences. In addition, CHN's PATH outreach team operates year-round and engages individuals experiencing unsheltered homelessness in all weather conditions. During extreme heat, staff distribute items such as water, sunscreen, and cooling towels. During cold weather, they provide hats, gloves, and hand warmers while also connecting individuals to shelter, warming centers, and housing resources.

Lighthouse maintains a web-based phone system that allows staff to access business lines through cell phones and computers. This ensures services can continue even when staff are working remotely. Lighthouse does not close residential programs during inclement weather. Families and youth continue to receive onsite shelter services without interruption. The Sanctuary program also maintains required onsite staffing at all times to ensure continuous support for youth in care. Overall, Lighthouse prioritizes both safety and uninterrupted access to services for individuals in emergency situations.

HOPE operates as a 24/7 shelter and remains open during all periods of inclement weather and public health emergencies. The program does not close and continues to serve individuals experiencing unsheltered homelessness at all times.

SOCH maintains continuity of care during emergency situations through clear communication protocols and coordinated response planning. If a disruption were ever to occur, the agency would prioritize timely communication with guests, volunteers, and community partners through all available channels, including on-site communication and outreach. SOCH has historically maintained continuous operations during all seasonal periods and has not closed during past emergency conditions.

Across the CoC, providers coordinate closely to ensure individuals experiencing homelessness continue to have access to shelter, outreach, and crisis response services regardless of weather conditions, staffing challenges, or other disruptions.

- d. Describe the CoC's plan and practice for warming and cooling needs during times of extreme weather conditions.

Each of the CoC's subgrantees has established protocols to support individuals experiencing homelessness during extreme weather conditions. These plans ensure that vulnerable populations have access to safe, climate-appropriate resources during both heat and cold emergencies.

Community Housing Network (CHN) operates a PATH outreach team that provides year-round street outreach to individuals experiencing unsheltered homelessness. During the summer months, the team distributes heat-related essentials such as water, sunscreen, and cooling towels. During the winter months, the team provides cold-weather supplies, including hats, gloves, hand warmers, and blankets. At every encounter, staff also provide information on emergency shelters, housing resources, and access to seasonal warming and cooling centers.

SOCH's Welcome Inn serves as the primary low-barrier winter shelter for South Oakland County. It operates from December through March and provides life-saving shelter services during the winter season. From April through November, Welcome Inn remains open Monday through Thursday from 9:00 AM to 2:00 PM, offering ongoing daytime services and weather-related support. During the summer months, it also operates on a modified schedule from June through July on Tuesday, Wednesday, and Thursday from 12:00 PM to 5:00 PM to provide relief from extreme heat.

Lighthouse's emergency shelter programs for families and youth allow clients to remain indoors during daytime hours. This ensures access to a safe, climate-controlled environment during periods of extreme heat or cold. Continuous access to shelter space provides critical protection from weather-related health and safety risks.

HOPE Shelters implements a comprehensive weather emergency policy designed to protect guests during extreme temperature events. During these situations, the shelter may extend intake and checkout hours, suspend discharges, allow re-entry for previously barred individuals, and provide overflow capacity when needed to ensure no one is turned away. HOPE also provides seasonal clothing, outerwear, and beverages to support guest health and safety during severe weather.

To support broader community coordination, the CoC actively compiles and shares lists of local warming and cooling centers during weather emergencies. These resources are posted on the CoC website and distributed through a listserv that reaches more than 400 service providers, community partners, and stakeholders, ensuring timely and widespread access to critical information.



8. System of Care

- a. How does the CoC ensure collaboration within its membership to address overlapping needs? What shared learning takes place regarding the Coordinated Entry System and best practices, like trauma-informed care?

The CoC is deeply committed to fostering collaboration among its member agencies to address overlapping service needs, in alignment with the CoC and ESG Program Interim Rules. These rules emphasize coordination between the CoC and ESG recipients to ensure resources are deployed strategically and effectively to address homelessness through a coordinated system of care.

A central component of this collaboration is the CoC's Coordinated Assessment System, which is regularly reviewed and refined in partnership with community stakeholders. Weekly Centralized Registry meetings are held every Tuesday to support real-time coordination across providers. In addition, the second Tuesday of each month includes an in-person "Face-to-Face" meeting. This extended session allows agencies to discuss urgent system needs, bring forward agenda items, and collaborate on complex cases. These meetings often function as collaborative problem-solving sessions focused on person-centered solutions.

To ensure system-wide coordination, the CoC maintains specialized registries, including the Housing Stability Services/Prevention Registry for individuals at risk of homelessness and a Veteran By-Name List for individuals with military experience. Resource sharing is actively encouraged through general membership meetings and the CoC listserv to support transparency and collective decision-making.

The CoC also maintains a Coordinated Services Agreement Memorandum of Understanding (MOU) and a Coordinated Services Agreement Client Release of Information (ROI). These documents are updated biennially or as new partner agencies join the system. They support coordinated service delivery by allowing agencies to connect individuals to housing resources, complete third-party verification of homelessness, and make referrals across programs. The ROI ensures that participant information is shared appropriately and only with authorized partners, with full informed consent. Training and capacity building remain a key priority for the CoC.

All member agencies are trained in trauma-informed care practices, and the CoC continues to expand opportunities for system-wide learning and professional development. Over the past year, the CoC has hosted three system trainings, including Shelter Diversion, Ethics in Action, and Trauma-Informed Care. These trainings support consistent practice standards across providers and strengthen the overall quality of services delivered throughout the system.

- b. Each ESG-funded agency is responsible to have a grievance and appeals policy that is documented and available to any program participant. List the staff member(s) name, position, and email address that MSHDA can contact when a grievance is shared with our office. What is the CoC's current process for fielding concerns from community members and program participants regarding service delivery? Please include in what manner complaints/appeals are received and what group or committee reviews/provides resolution.

Each CoC-funded agency has their own Grievance Procedure that can be distributed to the program participant. The grievance will be discussed at the provider agency to work towards a resolution. If the grievance is not resolved through this process, the program participant shall submit a grievance to the CoC.

The CoC has an established Grievance Policy that shows the following the formal complaint process:

1. Program participants completes grievance form and submits to CoC Executive Director
 2. Executive Director reviews grievance and attempts to substantiate the claims.
 3. Executive Director will provide a written response to the grievance within twenty (20) business days of the review.
 4. If the program participant is not satisfied with the written response the program participant can then request a file review to the CoC Executive Committee.
 5. The Executive Director will route the grievance to the CoC Executive Committee if needed. The Executive Committee will then review the grievance and any additional documentation and move towards resolution of grievance. The CoC Executive committee will confer with the CoC Executive Director and other CoC partners as necessary. The Executive Committee will provide a written response within twenty (20) business days.
 6. If the program participant is not satisfied with results of the case conference, the program participant can then file grievance with the appropriate funding body, following the grievance procedure of that body (i.e. HUD, MSHDA, etc.).
- This process ensures that all grievances are handled thoughtfully, transparently, and in alignment with federal and local standards.

9. Approach to Prioritization and Service Referral

- a. Which process(es) is utilized by the CoC to support referrals from the Coordinated Entry System to available housing resources? Processes can include By-Name Lists (BNL), case conferencing groups, IST's, assessment tools, etc.

The CoC has established a centralized housing registry to ensure equitable, consistent, and transparent access to permanent supportive housing and other housing resources across the local system. The registry is supported by a centralized intake process with defined prioritization standards and ongoing oversight of the referral and disposition process.

All referrals entered into the registry are based on information gathered through a standardized screening process. This may include self-reported data from individuals or households related to demographics, housing history, and disability status. All eligibility factors must be verified to determine program eligibility, including documentation of homelessness.

To qualify for permanent supportive housing and rapid re-housing programs, households must meet at minimum Category I Homelessness, in alignment with HUD definitions. Rapid re-housing may also serve households meeting Category IV eligibility where applicable. Other programs may have additional eligibility requirements based on funding and contract specifications. The CoC follows HUD's recommended order of priority and ensures documentation reflects the individual's current living situation, such as unsheltered locations, emergency shelters, or transitional housing.

Once a referral is made, the receiving partner agency is responsible for initiating contact with the household and completing the verification process. Agencies are also responsible for updating HMIS records to ensure accurate, real-time data throughout the engagement process. Providers participate in weekly coordinated entry calls and monthly in-person "Face-to-Face" meetings to review cases, provide updates, and support system coordination.

The monthly in-person meeting includes participation beyond PSH, RRH, and TH providers to ensure system-wide transparency and shared decision-making. These meetings help ensure that prioritization decisions are made in the best interest of households experiencing homelessness and are not driven by individual agency capacity alone. They also support coordination across programs, as households may engage with multiple interventions over the course of their housing journey.

The CoC utilizes a Qualified Service Organization Business Associate Agreement (QSOBAA) to support compliant data sharing across HMIS-participating agencies. Registry partners use a community-wide assessment tool that allows agencies to complete screenings and make referrals within HMIS. This assessment includes HUD-required questions related to chronic homelessness, vulnerability factors, and other eligibility criteria, along with tools such as the VI-SPDAT to support housing prioritization. This process is designed to streamline referrals, reduce duplication of effort, and support coordinated entry functions across partners.

Participating agencies may either complete a referral directly into the Centralized Housing Registry or direct the household to the Housing Assessment and Resource Agency for additional screening, depending on program eligibility and local workflow. When a household qualifies for an available housing resource, a referral is entered into HMIS and routed through the centralized system. For individuals and households experiencing Category II homelessness or those at risk of homelessness, screening occurs at the Housing Resource Center. A prevention prioritization tool is completed to determine eligibility for prevention resources. Households that meet the threshold are referred to ESG prevention services through an HMIS referral. Referrals are reviewed weekly and assigned to a Housing Resource Coordinator for follow-up. In some cases, referrals may also come directly from funders or partner agencies, and staff may follow up outside of HMIS workflows. Households engaged in RRH may also be assessed for prevention eligibility and redirected as appropriate.

Individuals may also access prevention services directly by contacting Lighthouse. They are screened and added to a call log for follow-up and further assessment. Prevention resources include MSHDA Housing Stability Services, the MSHDA Housing Prevention Program, and Oakland County CDBG-CV and ESG funds, which support households at imminent risk of eviction. Prioritization for prevention assistance is based on factors such as Area Median Income (AMI), prevention risk score, prior CERA involvement, urgency (such as days to eviction), and referral date.

The CoC also facilitates weekly coordination calls for the Veteran By-Name List (BNL). This list includes individuals who have served in the U.S. military, including active duty, Reserve, or National Guard, regardless of discharge status or length of service. Veterans identified through coordinated entry, outreach, or emergency shelter are included on the list. Veterans who are identified as at imminent risk of homelessness are not added to the BNL but are instead connected directly to veteran-specific prevention resources. The BNL serves as a system-level tool to track veteran households through coordinated entry and into housing placements.

The Centralized Registry continues to meet weekly via Zoom to ensure ongoing coordination, case conferencing, and system oversight across participating providers.

- b. Please confirm if the CoC has established a BNL for any of the target populations listed below. Include the current count of individuals for each specified list.

Target Population	BNL Created	Current Number
Veterans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	28
Chronically Homeless	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	27 (including 3 chronic veterans)
Youth	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	11
Families	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	202 (11 on Veteran BNL, 103 on prevention BNL, 77 on Centralized Registry)
Other: Prevention	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	121 (103 are families)
Other: DV	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	105
Other:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

c. If the CoC has established a BNL as specified in question b, please explain how the CoC is tracking the progress of the populations identified on the BNL. Detail the following aspects:

- How is the CoC adding clients to the list?
- How are clients pulled from the list and referred to housing resources?
- Describe the process for tracking the outcome of each referral.
- How often does the BNL group meet?
- Provide a list of group members and their organizations.

The CoC uses a centralized housing registry system to equitably manage access to Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH). Individuals and households are added to the registry through the Coordinated Entry system using a standardized assessment process, including the VI-SPDAT and other HUD-aligned screening tools. Information is gathered through self-report and verified data, including homelessness status, disability, and other eligibility criteria.

Referrals are entered into HMIS by participating partner agencies or the HMIS System Administrator. The HMIS System Administrator ensures accuracy, verifies missing information, and maintains neutrality in the process. Once verified, individuals are placed into the centralized Excel-based registry, which is organized according to prioritization criteria.

The CoC also maintains a separate Prevention Registry and a Veteran By-Name List (BNL). Households are added to the Prevention Registry through a prevention screening completed at the Housing Resource Center or through partner agencies. Veterans are added to the BNL through coordinated entry, outreach, shelters, or direct agency referrals with informed consent (ROI).

The registry is reviewed through a structured weekly case conferencing process facilitated by the CoC. During weekly meetings, participating providers first report available program vacancies. The group then reviews prioritized individuals and households on the registry based on HUD priority criteria, including chronic homelessness status, length of time homeless, disability, vulnerability, and other relevant factors. When a match is identified, the next available provider with capacity and eligibility alignment “pulls” the referral. Program eligibility requirements such as household size, diagnosis, and funding restrictions are also considered. If PSH vacancies remain, lower-priority individuals may be considered in accordance with HUD guidance.

For RRH, prioritization typically begins with households experiencing longer-term homelessness (12+ months), with additional consideration given to shelter status, vulnerability score, and referral date. Prevention referrals are assigned weekly to Housing Resource Coordinators or partner agencies based on urgency, risk level, and funding availability.

Veterans on the BNL are assigned to participating providers through a rotation system managed by the HMIS System Administrator. Providers are required to make contact within 24 hours, and if unsuccessful, the referral rotates to the next available agency.

All referrals and outcomes are tracked through HMIS and the centralized registry system. The HMIS System Administrator generates regular referral and disposition reports from WellSky Community Services and exports them into the registry tracking system. Providers are responsible for updating HMIS records throughout the engagement process, including contact attempts, eligibility verification, program enrollment, housing placement, or disengagement outcomes. During weekly registry meetings, providers provide updates on each active referral. Cases remain open and are reviewed weekly until one of the following occurs: the household is housed, self-resolves, is determined ineligible, or is closed due to inability to maintain contact. This process ensures ongoing accountability, real-time updates, and system-wide visibility into outcomes across PSH, RRH, TH, Prevention, and Veteran programs.

The Veteran By-Name List (BNL) workgroup meets every Thursday via virtual meeting.
The Prevention Registry meets every Wednesday via virtual meeting.

The Centralized Registry meets every Tuesday via virtual meeting but once a month in person. Updates on active veteran referrals are reviewed during each session, and case progress is tracked until resolution.

The centralized housing system and registry workgroups include the following participating organizations:

- Alliance for Housing
- Community Housing Network (CHN)
- HAVEN
- HOPE Shelters
- Lighthouse
- SOCH Welcome Inn
- VA
- DNEM
- OLHSA

These partners participate in coordinated entry, case conferencing, and system-level decision-making to ensure equitable access to housing resources and consistent prioritization across the CoC.

10. SSI/SSDI Outreach, Access, and Recovery (SOAR)

- a. Name the SOAR case managers serving your CoC geographic area.

Name	Agency/Organization	Contact Info
Shawna Reynolds	CHN	[REDACTED]
Andy Troxmando	CHN	[REDACTED]

Marc Stolman	CHN	[REDACTED]
Jonathan Cody	Lighthouse	[REDACTED]
Tracy Jenkins	Lighthouse	[REDACTED]



11. Grant Compliance and Performance Review

- a. Does the CoC have a grant compliance and performance committee to ensure compliance with MSHDA ESG requirements, including expenditures, timely FSR submissions, reporting, etc.? If yes, list the CoC members (outside of the fiduciary), their contact information, and the agency they belong to. If not, what steps does the CoC take to ensure compliance? What is the process for reporting out on any compliance or performance issue? For additional information, please visit MSHDA's Policy and Procedures website [here](#).

Each month, grantees submit data quality reports to ensure compliance with CoC community data standards. These reports include either the Annual Performance Report (APR) or the Consolidated Annual Performance and Evaluation Report (CAPER), depending on the specific program. Upon submission, the HMIS System Administrator reviews each report and follows up with individual grantees as needed to provide targeted support. When recurring data issues suggest broader community-wide challenges, targeted training sessions are developed and delivered to address these gaps and support continued progress toward performance benchmarks. The CoC's Data Management and Performance Outcomes Committee, composed of HMIS System Administrators and Agency Administrators, conducts ongoing reviews of submitted data. Agency Administrators utilize a comprehensive spreadsheet checklist to guide their reporting and target key areas for data correction. To support billing compliance, the Grants and Community Manager sends monthly and quarterly reminders, ensuring all billing requests are submitted to the CoC at least five days prior to deadlines. During this period, billing expenditures are reviewed in coordination with the Executive Director to confirm accuracy and timely submission to MSHDA. Also, the CoC monitors 10% of participant files of subgrantees yearly utilizing the MSHDA ESG Participant File Checklist.

- b. Which performance indicators are reviewed regularly by the CoC? How does the CoC address performance concerns with subgrantees (both financial and outcome performance)?

Subgrantees are expected to regularly run and review a range of supplementary HMIS reports, including those tracking unexited clients, discharge destinations, and length of stay. These reports support accurate data entry and informed service delivery. Agencies receiving MSHDA funding are also required to actively participate in HMIS data quality meetings, attend CoC committee meetings, and engage in collaborative efforts to improve overall community performance. The CoC's Data Management and Performance Outcomes Committee is composed of HMIS System Administrators and Agency Administrators. This committee plays a key role in promoting data integrity and continuous improvement across both CoC-funded and non-funded programs. Agency Administrators are responsible for submitting monthly Data Quality Reports. These reports are guided by a detailed spreadsheet checklist that identifies key data elements required for APR and CAPER submissions. They help identify and address gaps in Universal Data Elements (UDEs), including name, date of birth, relationship to head of household, and disabling condition. They also address income data, annual assessments, homeless history, and timeliness of data entry. Each agency is required to maintain its own Data Quality Plan and run project-specific reports to ensure accuracy and compliance. In addition to standard reports such as Length of Stay, Unexited Clients, and Follow-Up Reports, System Administrators regularly generate and review comprehensive data quality tools throughout the year to support HUD reporting requirements, including the LSA, PIT/HIC, and System Performance Measures. Tools such as the HMIS Data Quality Tool and the Housing Move-In Data Quality Report are used to monitor missing move-in dates, overlapping project entries, chronic homelessness metrics, and indicators related to income and employment.

When data quality issues are identified, the CoC provides targeted training and technical assistance to help agencies correct deficiencies and meet performance standards. If a project consistently fails to improve, it may be subject to funding reductions or reallocation.

To support fiscal oversight, the CoC also reviews quarterly FSRs to ensure expenditures are appropriate, timely, and within allowable costs. If a subgrantee is not spending funds as expected, the CoC will work with the agency to identify strategies for accelerated spending or consider grant amendments to maintain alignment with program goals.

12. Racial Demographics and System Performance Measures

Ensuring system outcomes that are effective and racially equitable within homeless services starts with establishing a basic understanding of the CoC's racial demographics and overall System Performance Measures, as defined by HUD. Inclusion of the following reports within the Exhibit 1 is intended to prioritize their review and discussion by the membership of each CoC.

- a. What does the CoC's ongoing commitment to supporting CERT (CoC Equity Results Team) look like? Provide a few examples of outcomes/results of the team's work.

After concluding our work with C4 Innovations the below are some strategic actions steps that we continue to review and have conversations about within CoC committees.

Increase Housing Inventory

Recruit more landlords, incentivize participation, expand housing options.

Enhance Housing Stability

Advocate for more funding and expand programs like Guaranteed Income.

Transform Service Culture

Regular equity training, reduce bias in service delivery.

Policy and System Reform

Embed racial equity in all policies, use data to drive equitable outcomes.

**Although the above items are what we are/were working on we have paused as we work to understand the new federal regulations.

- b. **Core demographics report:** CoCs need to have access to the Michigan HMIS Data Warehouse (<https://michigan-warehouse.openpath.host>) to complete this requirement. If there is no user in the CoC with access, submit a ticket to the HMIS Help Desk (mihelp@mihomeless.org) to request access.
- After logging into the Michigan HMIS Data Warehouse, (<https://michigan-warehouse.openpath.host>) go to Reports > Warehouse Reports > Operational > Core Demographics (There is a heart icon to “favorite” this report for pulling in the future.)
 - In the report universe selection menu (left-hand side), click the "Edit" button. Under General, set “Population by Project Type” to include: “PH, PSH & RRH”, “ES NBN & ES Entry/Exit”, “TH”, “SH”, “SO” and “Homeless Prevention”.

- Under Reporting Period, select the Start date as October 1, 2024. Set the End date as September 30, 2025.
 - Under CoC Codes and Funding, set the “CoC Code” to match that of your CoC.
 - Click the 'Save and Update' button to see results. When the report finishes building, select the Download Report button > PDF and when the report build is complete, there will be a link to download the PDF file to the local computer.(Generating the PDF can take a few minutes.)
- c. System Performance Measures (SPM): Each CoC must submit the exported summary file of its most recent SPM submission to HUD (FY2025). This is available through <https://hudhdx2.info/>.
- Users navigate to the SPM tab, then click SPM Reports on the left-hand menu. Select '2025' from the Year dropdown, as well as your CoC. Click "Raw SPM Data (.csv)" download the file. (Before downloading, check to make sure that FY2024 (10/1/2024 – 9/30/2025) is selected in the dropdown list for reporting years.)

13. Temporarily Sheltered with Another Household

HARAs (Housing Assessment and Resource Agencies) can add households with Homeless Preference to the HCV (Housing Choice Voucher) waitlist. In counties that lack an established emergency shelter serving the general homeless population, CoCs can request approval to add households that are temporarily sheltered with another household to the Homeless Preference HCV (Housing Choice Voucher) waitlist. Please list any counties for which the CoC is requesting approval for the FY2026-2027 grant period (10/1/2026-9/30/2027).

N/A

14. Certification and Attestation

By signing below, each individual attests to the following:

1. They have reviewed the completed Exhibit 1 document and to the best of their knowledge all information provided is true and correct.
2. Operation of MSHDA ESG funding and services is in alignment with MSHDA ESG policy.
3. A copy of the Exhibit 1 has been made available to participating CoC members.
4. A copy of the Exhibit 1 has been made available to community leaders, including the county/counties Director(s) of Health and Human Services, Director(s) of Mental Health, and Chairperson(s) of the Community Collaborative, regardless of their regular participation in the CoC.

Note: Electronic signatures will be accepted.

The Balance of State CoC must provide signed acknowledgements from each Local Planning Body, attaching additional pages as needed.

CoC Chair

CoC Chair Name:
CoC Chair Signature and Date:

CoC Co-Chair

CoC Co-Chair Name:
CoC Co-Chair Signature and Date:

CoC Coordinator

CoC Coordinator Name:
CoC Coordinator Signature and Date: