

**Alliance For Housing, Oakland County Continuum of Care  
Outcomes Committee Meeting Minutes**

<b>Date:</b>	<b>April 9<sup>th</sup>, 2018</b>	<b>Start Time:</b>	<b>10:05 a.m.</b>	<b>Stop Time:</b>	<b>10:55 a.m.</b>	<b>Location:</b>	<b>CHN</b>
--------------	---------------------------------------	------------------------	-------------------	-----------------------	-------------------	------------------	------------

**Members Present: Leah McCall, Angela Gougherty, Charlotte Blackwell, Sarah Sponry, Erinn Johnson, David Permaloff, Rebecca Fitzgerald, Monica Vernier, Jessie Polito, Deb Hendren**

**Members Absent: Rosie Jones, Marc Fitzgerald, Jessica Lasher**

<b>Facilitator:</b>	<b>Marc Craig &amp; Leah McCall</b>	<b>Scribe:</b>	<b>Ashley Burton</b>
---------------------	-------------------------------------	----------------	----------------------

<b>Item</b>	<b>Discussion</b>	<b>Outcome</b>	<b>Action Item</b>	<b>Responsible Person and Due Date</b>
<p><b>Community outcomes across the CoC</b></p> <p><b>Households in RRH exiting to permanent housing at 80.63%</b></p>	<p>Data report summary on ES, TH, RRH, PSH</p> <p>Positive Discharge Destination for QY2017 and Q1 2018</p> <p>Measure from MSHDA Pay for Performance.</p> <p>Data entry into HMIS</p>	<p>Led to discussion on permanent housing destinations and how to improve.</p> <p>Large families can greatly impact the data in a negative way.</p> <p>Need to hit 85% for MSHDA pay for performance</p> <p>If agencies are paying clients last month rent and the client is closed out, it should be documented as a permanent destination.</p>	<p>Reach out to SSVF partners to talk about community numbers to better understand SSVF data entry</p> <p>Continue to run numbers on quarterly bases for review as well as where program participants are dropping off.</p> <p>Follow up with agencies about their processes of entering data into HMIS</p>	

<p><b>HMIS Data Entry-Disability Documentation</b></p>	<p>Discussion about difference between medical condition and qualifying disability.</p>	<p>The issue is when a Client says no for qualifying disability but yes for medical condition. Then when pulled in HMIS it pulls incorrectly.</p> <p>If the medical condition is not a qualifying disability, it should be written in case notes.</p>	<p>Angela will send disability gateway workflows</p>	<p>Angela</p>
<p><b>Follow up survey from CoC level</b></p>	<p>A CoC level mandate 90, 180 day follow up to get updates about client's current living situation was sent out.</p>		<p>Angela will pull report for review at next meeting.</p>	<p>Angela</p>
<p><b>HMIS-Data Quality</b></p>	<p>When a client is in a program longer than a year, an annual update must be completed 30 days before or after the expiration date of that year.</p> <p>SSN needs to be entered into HMIS.</p>			

<p><b>HARA Proposed Outcomes and Methodology moving forward (beginning April 2018 pending committee approval)</b></p> <p><b>Alliance Retreat</b></p>		<p>Approved by the committee.</p>	<p>David and Rebecca will assist Angela in reporting outcomes at the Alliance Retreat</p>	<p>David, Rebecca, Angela</p>
--	--	-----------------------------------	---	-------------------------------

Ashley Burton  
Secretary/Scribe

4/14/18  
Date

**The next Outcomes Committee Meeting will be held on May 14th, 2018 at 10:00am at CHN**