

**Alliance For Housing, Oakland County Continuum of Care
Affordable Housing Committee Minutes**

Date:	5.14.2020	Start Time:	9:00	Stop Time:	10:25	Location:	Zoom – Virtual Meeting
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Members Present: Ashley Burton, Angela Gougherty, Joseph Figlioli, Leah McCall, Rebecca Fitzgerald, Sarah Sporny, Erinn Johnson, Sian Washington

Facilitator:	Leah McCall/ Angela Gougherty	Scribe:	Ashley Burton
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Item	Discussion	Outcome	Action Item	Responsible Person and Due Date
1. Training Guide Related to Discharge Destination	<p>Use the existing Google Document found HERE to develop strategies to improve discharge destination</p> <p>This will be a section of an Outcomes toolkit – when new people are brought on/ hired or if agency needs refresher they can look at this for guidance. It will also help us keep track of our own recommendations and trends and will help us see if the recommendations we are offering are making changes with the data.</p>	Wrapping up the training guide, added additional edits.	Update the edits.	Sarah and another team member that has worked on the training guide.

	<p>Will look at every month so we have a better break down of what the trends are.</p> <p>Discussion about tracking housing prevention.</p> <p>We are not tracking housing prevention in our outcomes.</p> <p>Do we want incorporate the prevention aspect?</p> <p>Discussion on keeping CARES and CV dollars separate in regards to tracking outcomes - no guidance yet.</p>	<p>Sarah stated that she looks at prevention outcomes with follow up surveys at 90 and 180 days post exit. There hasn't been a lot of families so the amount of surveys they have gotten back has been low – but for the amount of responses they have gotten back, almost always are still housed.</p> <p>We would be looking at whether someone that went through prevention had a permanent destination. Especially with funding changes due to COVID (increase in prevention dollars).</p> <p>No – not right now.</p> <p>With CARES and CV funding, Angela suggested we create a visual or a way to track just that data coming</p>	<p>Sian will email Angela about VA funding.</p>	
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<p>2. Deep Dive into the data & Discharge Destination Quarterly Review</p>	<p>Quarterly Review – Group has been taking a deep dive into the data.</p> <p>This workgroup has been able to pull out some trends that can be put into a dashboard to get a good grasp of discharge destination.</p> <p>Click HERE to visit the dashboards created on Tableau.</p>	<p>from these new projects that will be coming on.</p> <p>Angela suggested creating a dashboard specific to discharge destination.</p>	<p>Each quarter we will bring the discharge destination report to the group to look at. Specifically looking at:</p> <ul style="list-style-type: none"> • Thresholds • Progress over the last year (getting better or worse) • Identify outliers that need to be reviewed (significant increase in negative discharge destination) • Most common non-permanent destinations. • Break down by project. • Differences between persons with move-in dates vs. no move-in date. • Incorporate outcomes by gender and race. 	
<p>3. Discharge Destination Presentation/ Training</p>	<p>Creating a training with guidebook information what are next steps?</p>	<p>Will hold off until the report is created. That way we will have a visual in conjunction.</p>		

<p>4. Income at exit</p> <p>STANDING AGENDA ITEMS</p> <p>1. Quarter Outcomes</p> <p>2. Landlord Mitigation Fund Update</p> <p>3. Stakeholder Feedback Traveling Focus</p>	<p>How do we see this training looking? Who would be the audience – who would be giving the training?</p> <p>The training would be for everybody so we don't have to do multiple trainings.</p> <p>Please click HERE for this dashboard.</p> <p>Reports have been moved to Tableau Public Site</p> <p>Went over follow-up survey results.</p> <p>No update.</p> <p>Holding off until next year</p>	<p>Want it to come on behalf of Oakland County Outcomes committee – Angela asst. with dashboard part but want to show representation beyond just HMIS/CHN.</p> <p>Train anyone working in the programs – staff, managers.</p> <p>Please review to get a good sense of where we are at so we can discuss at next meeting.</p>	<p>Could be done at the annual retreat. Or done via Zoom if retreat is cancelled.</p> <p>Alliance Annual Retreat is scheduled for September 24.</p>	
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Group & Landlord Survey Results	LL Engagement Workgroup is still meeting. Working on the findings from the survey. Ex: Landlord data base, training guide w/ MSHDA agent.			

Ashley Burton
Scribe

5.15.2020
Date
