

Alliance For Housing, Oakland County Continuum of Care Outcomes Committee Meeting Minutes

Date:	February 12th. 2018	Start Time:	10:10 a.m.	Stop Time:	11:30 a.m.	Location:	CHN
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Members Present: Charlotte Blackwell, Leah McCall, Erinn Johnson, Jenny Poma, Marc Craig, Sara Sporny, Angela Gougherty, Kelly Phillips, Patrice Garry (Liz Lucas)

Members Absent: Dave Permaloff, Kevin Bogg

Facilitator:	Marc Craig & Leah McCall	Scribe:	Ashley Burton
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Item	Discussion	Outcome	Action Item	Responsible Person and Due Date
Community outcomes across the CoC	1.Data Report Summary on ES, TH, RRH, PSH	TH permanent destinations have increased 20% over the last 2 years		
	2.Exits to permanent housing	Decrease for RRH permanent destination Q4 is at 77% MSHDA is looking for 85%	Look at project entry and exit date and length of stay	Angela
	3.PSH Average stay is up and down. Positive destination is up from last year.	PSH permanent housing destinations should be 100%	Look into the workflow, reach out to agencies to clarify how the program participant is getting closed out	
		What is happening to program participants after they exit? -Pull in recidivism -Can update info after follow up	Look into follow up report and completion -Ask PSH about what happens to program participants when they go to jail-do agencies pay utilities/rent consistently if	Leah

<p>Outcomes Committee Action Plan</p>	<p>4. CHN HARA outcome for next meeting as well as new options for HARA outcomes for group to discuss-HARA indicators, HCV app referrals for screening</p> <p>5. Documenting discharge</p> <p>6. RRH-Bring up to veteran group that numbers are low for threshold</p> <p>1. Breaks down workflow for issues presented, such as gaps/ barriers within the programs to move forward with plans. -Make work plan for best practices for specific outcomes we want to work on.</p> <p>2. PSH-Focus Group RRH- Phone Survey --Target Housed clients</p>	<p>It needs to be documented why program participants were discharged from the program (violation of lease, etc) to back up that information</p> <p><u>Survey</u> - Who are we surveying RRH clients. Are these active or</p>	<p>people are holding those spots</p> <p>Phone Survey-need information for survey</p>	<p>Leah</p> <p>Jenny will email script to Leah</p>
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	--20% of each project	<p>exited clients?</p> <ul style="list-style-type: none"> - Sample size. - Timeframe (ex. exited over the last year or just last month) - How is the survey conducted (phone, email, mail)? - What questions are included in the survey? - Where will the survey live (ex. Google Form) <p><u>Focus Group</u></p> <ul style="list-style-type: none"> - Time - Location - Lunch - Who's attending? How are we getting these names (ex. referred from agencies) - Incentives and transportation for attendees - Are we doing follow-up call as a reminder? If so, who will do these? - Who will facilitate? What kind of questions are we asking. 	<p>prompt</p> <p>Discussion and planning, review at next Outcomes Meeting.</p> <ul style="list-style-type: none"> - Research best practices on how to keep program participants permanently housed and input/suggestions about survey and focus group, put into shared Google doc Angela sent out. 	<p>Angela will pull list of names</p>
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Secretary/Scribe

Date

The next Outcomes Committee Meeting will be held on March 12, 2018 at 10:00am at CHN