

## Alliance for Housing, Oakland County Continuum of Care Outcomes Committee Meeting Minutes

<b>Date:</b>	3/14/2019	<b>Start Time:</b>	9:00am	<b>Stop Time:</b>	10:00am	<b>Location:</b>	CHN
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**Members Present:** Sian Washington, Renee Hall, Kerrie K. Pawluck, Taylor Eberhart, Kevin Bogg, David Pemaloff, Sarah Sporny, Marc Craig, Angela Gougherty, Leah McCall, Ashley Burton, Charlotte Blackwell, Jessie Polito, Erinn Johnson

Item	Discussion	Outcome	Action Item	Responsible Person and Due Date
<p><b>1. Focus Group Discussion with Bart Miles</b></p>	<p>Focus groups should only consists of 5-8 people</p> <p>Identify barriers for housing and demographics</p>	<p>Develop a strategy to provide transportation access</p> <p>Discussion in the focus group will revolve around individual's experiences regarding transportation access, RRH and PSH; Youth focus groups should be conducted separately</p> <p>Location should be neutral spaces and could be conducted at one of the agencies offices</p> <p>Create and develop a survey for data collection</p>	<p>Bart is in the process of recruiting students to help with the focus groups</p> <p>Bart will draft a proposal for the survey and will work collaboratively with the CoC</p>	

<p><b>2. RRH Start Date Process</b></p>	<p>Reviewed and discussed HMIS data standards manual including project start date for PSH ad RRH</p>			
<p><b>3. Landlord Mitigation Fund Research</b></p>	<p>Coordinate information at the Oakland County level</p>	<p>Develop a draft for the landlord mitigation fund research</p>		
<p><b>4. Stakeholder Feedback</b></p>	<p>Follow-up Surveys (CG, CHN, LH, SOS, TTI). Once more surveys are received, we will begin to analyze the information</p> <p>Survey barriers (lack of access regarding emails)</p>	<p>Responses have been received from SOS and LH</p> <p>Develop emails for individuals who don't have one, conduct phone surveys, and possibly use Google Voice</p> <p>Review follow-up surveys on the monthly basis and do a quarter report</p>		<p>Angela will update the workflow</p>

<p><b>Alliance Retreat is May 17th</b></p>	<p>Landlord Survey</p> <p>Landlord List</p> <p>Presentation will include state of homelessness reports in Oakland County and affordability issues</p>	<p>Taylor has sent and reviewed the landlord survey receiving good feedback</p> <p>Continuously updating the list and it will be sent to community partners</p> <p>Some challenges include that landlords only wants PSH instead of RRH due to funding concerns</p>		<p>Taylor will send out data reports from the survey</p>
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