

 **The Alliance for Housing 2019 renewal application and scoring**

**Continuum of Care Program Competition**

The Alliance for Housing developed a renewal process to determine if Permanent Housing and Transitional Housing projects are performing in accordance with HUD requirements and CoC expectations. This year, grants will be renewable under the CoC Program Competition as set forth in 24 CFR 578.33 to continue ongoing leasing operating, rental assistance, HMIS, and project administration costs. Projects are eligible for renewal if they are currently in operation and have a signed grant agreement with HUD expiring between January 1, 2020 and December 31, 2020. Renewal grants will be limited to 1 year of funding.

Annually, the Alliance for Housing reviews these projects and provides guidance for renewal project funding. Scoring guidelines are listed within this document to determine if agencies comply with renewal criteria and meet the required threshold. The Alliance for Housing will provide explanations for projects that are rejected.

The deadline for submitting this scoring application and supplemental information is due **Monday, July 22, 2019 at 5PM** to the CoC Executive Director (lmccall-alliance@oaklandhomeless.org). Applicants that do not meet this deadline may be subject to funding reallocation or loss of funding.

The Alliance for Housing will meet, review and provide priority and ranking of projectson **Monday, July 29,** **2019.** During this meetingapplicants will have an opportunity to talk about their application and answer any questions the committee may have. The priority ranking (tier 1 tier 2 and bonus) will be sent out via listserve and posted on the Alliance for Housing Website on **Wednesday, July 31, 2019 at 5PM.**

The deadline for submitting all project renewal applications in ESNAPS as well as submitting an email pdf copy of the ESNAPS application to the Alliance for Housing, Executive Director is **Monday, August, 12, 2019 at 5PM.**

**Ranking**

In alignment with the 2019 CoC Program NOFA, existing projects will not be automatically renewed during the FY 2019 competition. As stated in the FY 2019 NOFA, projects will be divided into two tiers, wherein Tier 1 applicants will have funding priority over Tier 2. Tier 1 applicants will be prioritized by their ranking score, HUD/CoC determined high priority projects (Chronically Homeless, Youth, Veteran, and Families with Children), high performance, and meeting the needs and gaps as identified by the CoC. This year the CoC will review new baseline performance measures related to the projects.

Based on guidelines set forth by HUD, ranking will also be prioritized forprojects in the following order:

Renewal/new projects.

* 1. HMIS
	2. PSH
	3. RRH
	4. TH
	5. New projects created through bonus (ranking of bonus application priority TBD by board/prioritization committee)

Refer to 2019 Notice of Funding Availability (NOFA) for the Continuum of Care Program Competition for a more detailed description of applicant updates.

**The FY2019 CoC planning grant will not be ranked per the NOFA therefore will not be tiered.**

**Renewal Project Threshold Score**

Renewal projects are scored on 5 components: program performance, financial performance, HMIS compliance, consumer satisfaction, and CoC participation. Total scoring depends on project type. The threshold for renewal is 65%. Projects below this threshold may not be eligible for refunding and will be offered technical assistance to improve project performance for future applicability.

The Alliance for Housing reserves the right to make decisions on which projects should receive funding and/or the amount awarded based upon recommendations of the Prioritization Committee and the Alliance for Housing Board of Directors.

**Renewal Project Scoring Overview**

|  |  |
| --- | --- |
| *ATTACHMENT 1* | Points |
| #1 | Financial Performance | 14 |
| #2 | Consumer Satisfaction | 8 |
| #3 | CoC Participation | 8 |
| *ATTACHMENT 2* |
| #4 | Program Performance | 65 (TH)75 (RRH/PSH) |
| #5 | HMIS Compliance | 34 |
| **Total Points Possible** | 129 (TH)139 (RRH/PSH) |

**Threshold: All Projects must score 65% or higher to be eligible for renewed funding.**

|  |  |
| --- | --- |
| **Agency Name:** |  |
| **Grant Name:** |  |
| **Grant Type (PSH/RRH/TH):** |  |
| **Grant Number:** |  |
|  |  |

Component #1 Financial Performance 14 Points

Financial performance is measured by the extent to which each project has expended its budgeted grant during the last project year fully completed.

* Applicants are responsible for submitting information from the Line of Credit Control System (LOCCS) from your HUD representative, and financial performance evidence from an Independent Auditor Report.

Renewal projects must draw project funds, at a minimum, on a quarterly basis. Instances where drawdown is delayed or not serving participants may result in the project not being funded in the FY2019 CoC Program Competition.

**1) What percentage of your project’s grant funding has been expended? During the projects most recently completed year.\***

**2) How often has your project completed a drawn down from ELOCCS?**

* 98% grant funding expensed: 10 points
* 97% - 0% grant funding expensed: 0 points
* Evidence of drawdown of funds at least quarterly: 4 point

**\***Projects expending less than 100% of their grant are required to provide a written explanation. Depending on explanation, the Alliance for Housing will determine whether to target follow-up technical assistance or to deem the project ineligible.

Component #2 Consumer Satisfaction- 8 Points

Projects will be scored on their submission of the following items:

|  |  |
| --- | --- |
| **Category** | **Points Possible** |
| 1. Provide a copy of your client satisfaction/feedback form or survey.
 | 2 |
| 1. Project enhancement or change via feedback narrative
 | 2 |
| C. Narrative of the results of the survey’s outcome | 2 |
| D. Participant involvement in decision-making or other role within the organization | 2 |
| TOTAL | 8 |

1. **Who do you give your survey to, leavers? Current participants?**

Submission of form/survey w/ explanation of those surveyed: 2 point

No submission: 0 point

1. **Submission of narrative of the results of the agency or program’s most recent survey.**

**\*\*Total number of forms sent-total number of forms returned= outcome PER QUESTION (with narrative of explanation if needed)**

Yes: 2 point

No: 0 points

1. **In what way(s) does your agency use your survey results to enhance your project(s)?**

Narrative with examples: 2 points

No narrative or example: 0 points

1. **Participant involvement in decision-making or other role within the organization**

Does the organization have a participant or former participant involved in: a position on the organization’s Board of Directors, peer counselor (or similar role), or a participant advisory council (or similar role)

Yes, there is demonstrated participant involvement and their involvement is described: 2 points

No, there is not participant involvement: 0 points

Component #3: Continuum of Care Participation

8 Points

An agency’s participation is measured by the number of Continuum of Care meetings attended during 2018-2019 as well as 2019 PIT and ending homelessness response.

|  |  |  |
| --- | --- | --- |
| **Agency’s Participation in the CoC Meetings**(applies to only one category) | **Possible Points** |  |
| A. Agency participation on at least one CoC committee | 1 |  |
| B. General membership attendance/Annual retreat | 1 |  |
| C. Organization represented at 5 or more meetings | 2 |  |
| D. Organization had a team on the street count/committee | 2 |  |
| E. Narrative of CE agency involvement. | 2 |  |
| Total: | 8 |  |

1. **Does your agency participate in at least one CoC committee, and, if so, which one (s)?**

Yes: participated: 1 point

No: 0 points

1. **How many CoC general membership meetings including the annual retreat was your organization represented at in the last fiscal year?**

Yes: participated in meeting(s): 1 point

No: 0 points

1. **Was the organization represented at five or more Alliance meetings (GM, board, committee or workgroup)?**

Yes: participated in 5 or more: 2 points

Less than 5: 0 points

1. **Organization participated in the January 2019 Point-in-Time Count? Team on street.**

Yes: participated: 2 point

No: 0 points

1. **How does your agency provide equal access within Coordinated Entry?**

Narrative provided: 2 points

No narrative: 0 points

**Agencies *may* also provide, in one-half page or less, an explanation or commentary on the project’s performance outcomes for the scored questions in Component #4.**

***TH in Component #4, question 4, will not be scored this year.***

Additional Narrative

***\*Note: This is not a scored area for this year.***

1. **Please describe the mainstream and other community-based resources and partnerships your agency has to sustain permanent exits from the program (ex: job training, life skills, treating substance abuse, etc.).**
2. **Does your agency use data and evidence to measure cost-effectiveness, impact of homelessness programs on positive outcomes, recovery, self-sufficiency, and reducing homelessness? If yes, please explain in detail.**
3. **Does your agency work with local employment agencies and employers for training and employment opportunities for persons in project? If yes, please explain in detail.**

**Appeals Process**

An appeals process will be available for renewal projects that do not pass the scoring threshold (65%).

All appeals will be reviewed by a group established by the Alliance for Housing Board of Directors and Project Review Committee. Members of the Appeals Committee will not have any projects that receive HUD CoC Homeless Assistance Program funding.

* Appeals must to be submitted in writing via email to lmccall-alliance@oaklandhomeless.org . Address all appeals to the Appeals Committee/prioritization committee and submit the following details: the issue being appealed, the argument for overturning the score, and evidence to support the argument. Please ensure that your appeal is concise and includes appropriate detail to process the review. Changes made to the project after application will not be considered.
* The appeal must be received by the close of the business day within 5 business days of the communication of denial of eligibility to submit for funding. Submission must be received in a type written format (with attachments if appropriate) electronically.
* The decisions of the Appeal/prioritization Committee are final.
* Applicants that are rejected may also appeal directly to HUD by submitting a Solo Application prior to the deadline per the 2019 NOFA.

**Attachment Checklist:**

* HMIS Reports- Run report for 6/1/2018-5/31/2019
	+ CoC - APR (canned report)
* Line of Credit Control System (ELOCCS print out from draws)
	+ Evidence of drawdown of funds at least quarterly
* Financial Performance Evidence from an Independent Auditor Report
* FY2017 ESNAPS HUD Application

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (agency) confirms it has read, reviewed and is in compliance with the FY2019 NOFA. Please sign and date below.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_**

 (Sign) (Date)