

Alliance for Housing, Oakland County Continuum of Care Board Meeting Minutes

Date:	6.16.2021	Start Time:	1:30pm	Stop Time:	2:00pm	Location:	Zoom Conference Call
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Members Present: Rachel Densmore, Ernestine McRae, Anne Harpe, Kathy Williams, Susan Benson, Jill Anderson, Melissa Brown, Elizabeth Kelly, Beth Baker, Leah McCall, Ashley Burton

Members Absent: Sylvia Clark, Heather Rae, Marc Craig, Ryan Hertz

Scribe: Julia Steinberg

Item	Discussion	Outcome	Action Item	Responsible Person and Due Date
Quorum: 9/14	Quorum met.			
STANDING ITEMS				
1. Public Comment	No public comment.			
2. Agency Announcements	<p>Oakland County opened Rent, Mortgage, Utility Assistance program with paper or online applications available: oakgov.com/rmu. For clients financially impacted by COVID.</p> <p>HAVEN is starting a Survivor Advisor Board and looking for men & women who have experienced domestic violence to help lead HAVEN to stronger support of survivors.</p> <p>Kathy Williams will be retiring at the end of the year.</p>			
3. Approval of Previous Meeting Minutes: February	Elizabeth Kelly motion to approve. Ernestine McRae second. Unanimous approval.			

<p>4. Review Financials: March, April, May</p> <p>5. Summary Reports</p> <p>NEW BUSINESS:</p>	<p>Anne Harpe motion to approve. Elizabeth Kelly second. Unanimous approval.</p> <p>Group reviewed.</p>			
<p>1. Proposed changes to Bylaws (Outcomes Committee Definition)</p>	<p>We are reviewing Bylaws to make updates if needed. Outcomes Committee has agreed on the revised definition to reflect the work and purpose of the committee. To change Bylaws, the Board approves wording, then we need a vote at a membership meeting (after giving a week notice).</p>	<p>Kathy Williams motion to approve, Elizabeth Kelly second. Unanimous approval.</p>	<p>Bring to Membership meeting for a vote.</p>	
<p>2. CERA campaign</p>	<p>The Alliance is receiving \$61 million from MSHDA to help with rent/utilities for clients impacted by COVID. OLHSA, CHN and Lighthouse are partnering to process tenant and landlord applications received since March.</p>	<p>We are partnering with a marketing company, King Media, to advertise on bus tails, inside buses, social media targeting, and fliers to spread the word in Oakland County. We will have fliers and social media messaging for agencies to help to spread the messaging.</p>		
<p>3. Data Driven Detroit (D3)</p>	<p>We were unable to find someone to hire for our reporting needs with HMIS, so we are contracting with</p>			

<p>Other Items:</p> <p>1. Leah's Evaluations</p> <p>2. Board Term Renewals</p> <p>3. MSHDA ESG NOFA</p>	<p>D3 for 1 year to process our raw data and convert it into monthly reports and other sharable visual forms (graphs, charts).</p> <p>Please submit Leah's evaluations to Rachel by Friday.</p> <p>Term renewals are coming up this year and/or agencies may wish to delegate their board membership to another staff member.</p> <p>The notice came out this week. The HUD NOFA is expected to come out in 2-4 weeks.</p>	<p>Ashley & Leah are working on organizing everything.</p>		
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Next meeting date & time: August 18, 2021; 1:30pm-3:00pm

Location: Virtual/hybrid