

**Alliance For Housing, Oakland County Continuum of Care
Board of Directors' Meeting Minutes**

Date:	June 20th, 2018	Start Time:	1:36 pm	Stop Time:	4:02 pm	Location:	Oakland County Executive Building
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Members Present: Marc Craig, Leah McCall, Ryan Hertz, Ernestine McRae, Rick David, Kathy Williams, Jill Anderson, Pat Wolschon, Rachel Densmore

Guests Present: Angela Gougherty, Sherrie Blankenship

Members Absent: Sue Benson, Deb Brinson, Heather Rae, Sylvia Clark, Many Ford

Facilitator:	Ryan Hertz/ Leah Mccall	Scribe:	Ashley Burton
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Item	Discussion	Outcome	Action Item	Responsible Person and Due Date
1. Public Comment		No Comment		
2. Agency Announcements	SOS- End Homelessness Now 5K10K	Sunday August 5, anyone is welcome to participate.		
3. December Meeting minutes	December Review	Marc motioned for approval, Kathy supported, unanimous approval.		
4. Policy Updates		Nothing to report		
5. Operations Committee	At last PSH meeting there was discussion on funds for fleeing, and training for assessments. Recommended that the Alliance to apply for a coordinated access and entry for the whole county through the	These funds will go towards the continuing support of coordinating services. Marc motion for approval, Ernestine second, unanimous	This will be discussed at the next operation committee meeting.	

	<p>NOFA-out of bonus funds in available.</p> <p>HUD NOFA released</p>	all in favor.		
5. Finance and Audit Committee	<p>Discussion on tightening up the HUD grant in regards to reimbursement. Moving forward, it will be instituted in terms of accrual so not as much funding is returned. 1/12th of funds will not be pulled. Currently pulling 1/12, except for last 3 months until plan is in place to show why the funds are being pulled.</p> <p>Review of FY2018 MSHDA financials.</p>	<p>Kathy motion to approve, Marc support, unanimous support.</p>		
6. System Coordination and Implementation Committee		Nothing to report		
7. Advocacy and Public Awareness Committee	Discussion about the HUD letter to the county	Leah will draft letter and send to Board for input		Leah

<p>8. Project Monitoring and Performance Outcomes</p>	<p>In previous Outcomes meeting, the structure of the committee was discussed. This includes, what to measure, more outcomes based on positive impact on community. Discussion continued on restructuring the committee.</p>			
<p>9. Governance Committee</p>	<p>Ryan sent out Leah's annual review, this includes accomplishments as ED, annual goals, strategic plan and professional development.</p>	<p>Electronic votes were sent out and completed.</p>		
<p>New Business</p>				
<p>1. Audit Review</p>	<p>Sherrie Blankenship presented the audit and financial statements. Reviewed audit by page.</p> <p>Decision to write in for staff time under management because that does count at</p>	<p>Current procedures/controls are working correctly</p>	<p>Look into HUD grants and if they differentiate between planning grants</p>	

	<p>program development; next year it will be defined in footnote how expenses are considered for functional reporting.</p>			
<p>2. Cross County HMIS</p>	<p>Angela Gougherty presented OCHMIS proposed changes.</p> <p>Discussion on creating standards, revamping, helping agencies and proposed changes.</p> <p>Formalizing a transparent process</p> <p>Focus on sharing data and agency participation.</p> <p>Discussion on when agencies participate their scoring will be impacted. The agency will be notified about nonparticipation through finalized steps that are the same for each agency.</p>	<p>If data is not being shared it negatively impacts data quality.</p> <p>Angela will finalize process and will send for review/ approval from board.</p>	<p>Kathy motion of receiving proposed changes, Rick second. Marc withstained. Unanimous approval.</p>	

	Budget for HMIS grant	Looking into grant opportunities: impact of merging counties, issues, governance, and liability.		
3. Alliance Annual Retreat: Evaluations	Review of Annual Retreat evaluations.			
4.Strategic Plan Review		Jill motion to approve, Ernestine support, unanimous approval.		
5. Shelter Plus Care	Currently on hold to see what agencies are interested in being the primary grantee. The grant cannot be reallocated.	MDHHS is replying for this round.	Create forum for agencies to be able to have a discussion about S + C.	

Ashley Burton

6/26/2018

Secretary/Scribe

Date

The next meeting is Wednesday, August 15, 2018 1:30-3:30 PM at OC Exec Building 41 West 2100 Pontiac Lake Road, Waterford 48238